



**BOARD OF COMMISSIONERS
AGENDA
NOVEMBER 28, 2016
5:30PM - COMMISSION ROOM - 116 W CENTER ST**

CALL TO ORDER

ROLL CALL

ADOPT AGENDA

APPEARANCES / ACKNOWLEDGEMENTS

CONSENT CALENDAR

- 1) Minutes - November 21, 2016
- 2) Claims for Approval - November 30, 2016
- 3) Claims for Ratification - November 16, 2016
- 4) Investment Report, Gross Salaries and Bills for Ratification - October
- 5) Personnel - November
- 6) Board Meeting Minutes - October

OLD BUSINESS

- 1) Update on Armory Tuck Point and Roof Repair Projects

NEW BUSINESS

- 1) Authorize Use of Armory Reserve - Boiler Repair
- 2) Resolution No. 2016-23 - Dedicate City Owned Property as Public Right of Way
- 3) Authorize Mayor to Sign 2017 Grant PreApplication Checklist
FAA - AIP 3-46-029-014-2017 (Wetland Mitigation/Design for South Phase-Parallel Taxiway and MITL System)

ANNOUNCEMENTS

EXECUTIVE SESSION

- 1) SDCL 1-25-2(4)

ADJOURN

Supplementary agenda information may be accessed at www.cityofmadisonsd.com
AGENDAS - CITY COMMISSION

If special accommodations are necessary to attend any Board of Commissioners meeting, please contact the Finance Office at (605) 256-7500 at least 24 hours before meeting time. All attempts shall be made to accommodate a request.

**CITY OF MADISON
BOARD OF COMMISSIONERS PROCEEDINGS
MADISON, SD 57042**

21 November 2016
Regular

The Board of Commissioners of the City of Madison met in regular session the 21st day of November with the following members present on roll call: Mayor Lindsay and Commissioners Corbin, Johnson, Thill and Waldner.

Mayor Lindsay welcomed participants of the Leadership Madison group.

Motion by Commissioner Johnson to adopt the November 21st agenda, second by Commissioner Thill. Motion carried unanimously.

Motion by Commissioner Corbin, second by Commissioner Waldner, to approve the following items on the consent calendar: Minutes - November 14, 2016. Motion carried unanimously.

Motion by Commissioner Waldner to give Ordinance No. 1584 – Water Rates and Charges, a second reading.

ORDINANCE NO. 1584

AN ORDINANCE TO AMEND ORDINANCE NO. 1575 AS PROVIDED IN CHAPTER 22 – WATER, SEWERS AND SEWAGE DISPOSAL – ARTICLE 2 – WATER BY AMENDING SECTION 22-24 REGARDING RATES AND CHARGES

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

That Section 22-24 of the Revised Ordinances of the City of Madison, also known as the Code of Ordinances, be amended to read as follows:

Sec. 22-24. Rates and charges.

- (a) The following rates (including a base rate and a surcharge pledged to the 2013 water revenue bond for improvements to the existing water purification plant) are hereby established for consumers taking water from the municipal water system of the City and billed on a monthly basis:

A base rate (determined by meter size), a unit rate of \$1.840 per hundred cubic feet and a surcharge of \$0.534 per hundred cubic feet shall apply to all consumers.

<u>Meter Size</u>	<u>Base Rate</u>	<u>Surcharge</u>	<u>Total</u>
5/8" & 3/4"	\$ 19.58	\$ 4.52	\$ 24.10
1"	\$ 46.52	\$ 13.50	\$ 60.02
1 1/4"	\$ 67.60	\$ 19.62	\$ 87.22
1 1/2"	\$ 99.77	\$ 28.97	\$128.74
2"	\$171.03	\$ 49.66	\$220.69
3"	\$378.44	\$109.87	\$488.31
4"	\$642.03	\$167.08	\$809.11

- (b) In addition to the above base rate, all services after the first service that are connected to a master meter shall be charged a base rate of \$10.64 per dwelling unit plus a surcharge of \$1.86 per dwelling unit.
- (c) All customers residing outside of the City limits of the City of Madison shall pay fifty percent (50%) above the aforesaid rates.
- (d) Bulk tank loads purchased at the water treatment plant will be charged \$3.00 per 1,000 gallons.

(e) The portion of the base rate described in paragraph (a) is to be utilized toward payment of the Lewis and Clark Water System as follows:

A rate of \$0.081 cents per hundred cubic feet shall apply.

<u>Meter Size</u>	<u>Base Rate</u>
5/8" & 3/4"	\$.69
1"	\$ 1.81
1 1/4"	\$ 3.00
1 1/2"	\$ 4.42
2"	\$ 7.60
3"	\$ 16.81
4"	\$ 25.57

(f) The surcharge shall remain in effect until the date on which the 2013 water revenue bond and any obligations issued or incurred to refund the bond are paid in full, now scheduled to be year-end 2028.

(g) Rates and charges as imposed under this ordinance shall be reflected on utility bills mailed to users in December 2016 and thereafter and due and payable in January 2017 and thereafter.

Dated this 21st day of November, 2016.

CITY OF MADISON

/s/Roy J. Lindsay, Jr.
Mayor

ATTEST: /s/Jennifer Eimers
Finance Officer

1st Reading: November 7, 2016
2nd Reading: November 21, 2016
Published: November 23, 2016
Effective: December 13, 2016

Motion for second reading of Ordinance No. 1584 was duly seconded by Commissioner Corbin. Motion carried unanimously.

Motion by Commissioner Johnson to give Ordinance No. 1585 – Electric Rates and Charges, a second reading.

ORDINANCE NO. 1585

AN ORDINANCE TO AMEND ORDINANCE NO. 1577 AS PROVIDED IN CHAPTER 7 – ELECTRICITY AND ELECTRICIANS – ARTICLE 3 – MUNICIPAL LIGHT DEPARTMENT – SECTION 7-42 RATES AND CHARGES

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

That Section 7-42 of the Revised Ordinances of the City of Madison, also known as the Code of Ordinances, requires the City to set rates and charges for electric service by Ordinance and that Ordinance No. 1577 be amended to read as follows:

SECTION 1

From and after the effective date of this ordinance, the electric rates shall consist of two components: a base rate and a separate surcharge for the benefit of the Improvements to the electric utility system. The City shall account for the revenues derived from the base rate and the surcharge separately, but the surcharge shall not be required to be shown separately on the electric utility bills to users of the electric utility. The costs of the Improvements and any Bonds incurred by the City to finance or refinance the Improvements shall be paid solely from the revenues produced by the surcharge and not from the general revenues of the electric utility, provided that the City may from time to time advance moneys from the

general revenues of the electric utility to pay costs of the Improvements, but any moneys so advanced shall be repaid from surcharge collections within one year of the date of each such advance.

SECTION 2

Monthly usage by each customer, based on meter readings, shall be charged as to the below rate schedules hereby amended to read:

(a)	Residential and Church Rates	<u>Base Rate</u>	<u>Surcharge</u>	<u>Total</u>
	1. Monthly Service Charge	\$21.34	\$.66	\$22.00
	2. Plus Energy Charge (per KWH)	<u>Base Rate</u>	<u>Surcharge</u>	<u>Total</u>
	0 - 1000 KWH	\$.09601	\$.00506	\$.10107
	Over 1000 KWH	\$.07637	\$.00364	\$.08001
	3. Minimum Charge per Month per Service	\$22.00.		

4. Residential Customer Classification

The residential rates set forth above shall be applicable to single phase alternating current electrical service at standard City voltages for residential and church uses within the City limits when all electrical service furnished under the above schedule is measured by one meter. The above rates shall not apply to shared or resale service. The residential rates shall be available to individually metered single family dwellings, individual mobile home units or to each dwelling unit of apartment houses, condominiums or other multiple family dwelling units. A dwelling unit shall be defined as follows: "One or more rooms located in a dwelling that are used as living quarters for one family only. Each dwelling unit contains one and only one set of kitchen facilities." Any property located in a residential zone of the City which conducts a home occupation as defined in the City Zoning Ordinance shall be considered residential for the purpose of this electric rate ordinance.

(b)	Commercial Rates	<u>Base Rate</u>	<u>Surcharge</u>	<u>Total</u>
	1. Monthly Service Charge	\$25.47	\$0.74	\$26.21
	2. Plus Energy Charge (per KWH)	<u>Base Rate</u>	<u>Surcharge</u>	<u>Total</u>
	0 - 2000 KWH	\$.13237	\$.00660	\$.13897
	Over 2000 KWH	\$.08318	\$.00400	\$.08718
	3. Minimum Charge per Month per Service	\$26.21.		

4. Commercial Customer Classification

The commercial rates set forth above shall be available to all eligible commercial customers residing within the City limits and shall be applicable to single phase service or three phase power service only if said three phase power service demand does not exceed fifty kilowatts integrated over a thirty minute time interval two or more times within the preceding calendar year. In addition, the commercial rates shall be applicable to multiple family dwellings, apartment houses and mobile home courts where the respective dwelling units are not individually metered but rather metered at a central location.

(c)	Industrial Rates	<u>Base Rate</u>	<u>Surcharge</u>	<u>Total</u>
	1. Monthly Service Charge	\$26.22	\$1.15	\$27.37
	2. Plus Demand Charge (per KW)	\$13.62	\$1.64	\$15.26
	KW levels will be determined by calculating the higher of the actual KW peak or 50% of the highest KW peak within the last twelve months.			
	3. Plus Energy Charge (per KWH)	\$0.03771	\$0.00335	\$.04106

4. Plus Power Factor Charge

If metered reading averages less than ninety-five percent (95%) at the point of delivery for the month, the metered demand will be increased by multiplying the metered demand by ninety-five percent (95%) and

thereafter dividing by the average power factor reading expressed in percent as illustrated in the following formula:

If power factor is less than ninety-five percent (95%),
then adjusted billing demand = $\frac{\text{demand} * 95\%}{\text{power factor \%}}$
otherwise demand = demand

5. Minimum Charge per Month per Service \$27.37.

6. Industrial Customer Classification

The industrial rates set forth above shall be available to all industrial customers residing within the City limits and shall be applicable when the customer's monthly peak power demand exceeds fifty kilowatts integrated over a thirty minute time interval two or more times within the preceding calendar year. However, a customer in the industrial class who does not reach sixty-five kilowatts two times within the preceding calendar year may request to be moved to the commercial class with said request to be considered and acted upon by the Mayor, Utilities Commissioner and Electric Utilities Director.

Electrical customers residing outside the City limits shall be identified and classified by the Electric Utilities Director as either residential, commercial or industrial customers as defined above. Said customer's electrical utility bill shall be subjected to a twenty percent (20%) surcharge in addition to the bill as determined in the respective customer classification.

Electrical energy supplied to various schools will be charged at the rate as determined in the respective customer classification.

Electrical energy supplied to various City buildings and facilities shall be charged and paid for by the respective City departments at the rate as determined in the respective customer classification.

SECTION 3

Monthly charges for each lamp of Security Lighting shall be charged as to the below hereby amended to read:

- (a) 0 - 249 Watt \$ 9.00
- (b) 250 - 399 Watt \$14.50
- (c) 400 - 499 Watt \$18.00
- (d) 500+ Watt calculated based on total connected wattage

SECTION 4

Monthly credits to customers for electric load management participation shall be applied as to the below hereby amended to read:

- (a) Water Heater Credit
All customers with an actively used and operable electric water heater who participate in the City's load management program will be eligible for a \$.01000 per KWH credit on the electric bill on a twelve month basis for that portion of electrical energy usage per month between 50 KWH and 800 KWH with a maximum eligible monthly credit of \$7.50 per dwelling unit.
- (b) Air Conditioner Credit
All customers with an actively used and operable 220-volt air conditioner who participate in the City's load management program will be eligible for a \$.02500 per KWH credit on the electric bill for the months of July, August and September for that portion of electrical energy usage per month between 300 KWH and 1200 KWH with a maximum eligible monthly credit of \$22.50 per dwelling unit.

- (c) Electric Heat Credit
All customers with a minimum 4 KW electrical heating system (baseboard, furnace, blowers, etc.) that is actively used and operable who participate in the City's load management program for partial/cycling control will be eligible for a \$.02500 per KWH credit on the electric bill for the months of December, January and February for that portion of electrical energy usage per month between 300 KWH and 1200 KWH with a maximum eligible monthly credit of \$22.50 per dwelling unit.
- (d) Off-Peak Usage Rates
All customers shall be offered a discounted rate of \$.04283 per KWH for electrical energy usage for that energy provided to approved dual fuel heating system customers and other specific commercial or industrial loads that can be interrupted at the convenience of the City without advance notice to said customer. Said electrical energy usage will be metered on a separate meter. Upon application and agreement for the off-peak usage rate, the Electric Utilities Director will authorize the installation of an additional meter to monitor the off-peak energy usage.

SECTION 5

Rates, charges and credits as defined under this ordinance shall be reflected on utility bills mailed to customers in December of 2016 and thereafter and due and payable in January of 2017 and thereafter.

Dated this 21st day of November, 2016.

CITY OF MADISON

/s/Roy J. Lindsay, Jr.
Mayor

ATTEST: /s/Jennifer Eimers
Finance Officer

1st Reading: November 7, 2016
2nd Reading: November 21, 2016
Published: November 23, 2016
Effective: December 13, 2016

Motion for second reading of Ordinance No. 1585 was duly seconded by Commissioner Thill. Motion carried unanimously.

Motion by Commissioner Waldner to give Ordinance No. 1586 – Wastewater User Charges, a second reading.

ORDINANCE NO. 1586

AN ORDINANCE TO AMEND ORDINANCE NO. 1579 AS PROVIDED IN CHAPTER 22 – WATER, SEWERS AND SEWAGE DISPOSAL – ARTICLE 3 – SEWERS AND SEWAGE DISPOSAL BY AMENDING SECTION 22-119 REGARDING USER CHARGES

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

That Section 22-119 of the Revised Ordinances of the City of Madison, also known as the Code of Ordinances, be amended to read as follows:

Sec. 22-119. User charges.

- (a) The following user charges are hereby established for consumers using the municipal sewer system of the City and billed on a monthly basis:
 - 1. Fixed fee per month - residential \$15.00
 - 2. Fixed fee per month - commercial/industrial \$30.00
 - 3. Volume fee per one hundred cubic feet \$ 4.01
 - 4. BOD \$ 0.21/lb.
 - 5. TSS⁵ \$ 0.18/lb.

- (b) In addition to the above fees, all services after the first service that are connected to a master meter shall be charged a fee of \$12.50 per dwelling unit.
- (c) All customers residing outside of the City limits of the City of Madison shall pay fifty percent (50%) above the aforesaid rates.
- (d) Residential volume fee shall be based on a monthly average derived from water consumption during the period of November, December, January and February.
- (e) Commercial/industrial consumers may have sprinkler systems separately metered to avoid sewer charges on that usage. Additional monthly user charges will be billed accordingly.
- (f) User charges as imposed under this ordinance shall be reflected on utility bills mailed to users in December 2016 and thereafter and due and payable in January 2017 and thereafter.

Dated this 21st day of November, 2016.

CITY OF MADISON

/s/Roy J. Lindsay, Jr.
Mayor

ATTEST: /s/Jennifer Eimers
Finance Officer

1st Reading: November 7, 2016
2nd Reading: November 21, 2016
Published: November 23, 2016
Effective: December 13, 2016

Motion for second reading of Ordinance No. 1586 was duly seconded by Commissioner Johnson. Motion carried unanimously.

Motion by Commissioner Waldner to give Ordinance No. 1587– Refuse Collection Fees, a second reading.

ORDINANCE NO. 1587

AN ORDINANCE TO AMEND ORDINANCE NO. 1553 AS PROVIDED IN CHAPTER 9 – GARBAGE AND TRASH – ARTICLE 1 – IN GENERAL BY AMENDING SECTION 9-12 REGARDING MONTHLY FEE FOR RESIDENTIAL DWELLING UNITS

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

That Section 9-12 of the Revised Ordinances of the City of Madison, also known as the Code of Ordinances, be amended to read as follows:

Sec. 9-12. Monthly fee for residential dwelling units.

(a) The following user charges are hereby established for residential consumers using the municipal services of collection and disposal of refuse and billed on a monthly basis:

- | | |
|-----------------------|---------|
| 1. 65-gallon cart | \$15.75 |
| 2. 95-gallon cart | \$19.00 |
| 3. Two 30-gallon cans | \$19.00 |

(b) The 65-gallon and 95-gallon garbage carts shall be furnished by and remain the property of the City. The consumer shall be responsible for the loss, damage or destruction of the carts or failure to return the carts upon termination of service to the City. The consumer’s utility account will be assessed for the loss, damage or destruction or failure to return the carts.

(c) User charges as imposed under this ordinance shall be reflected on utility bills mailed to users in December 2016 and thereafter and due and payable in January 2017 and thereafter.

Dated this 21st day of November, 2016.

CITY OF MADISON

/s/Roy J. Lindsay, Jr.
Mayor

ATTEST: /s/Jennifer Eimers
Finance Officer

1st Reading: November 7, 2016
2nd Reading: November 21, 2016
Published: November 23, 2016
Effective: December 13, 2016

Motion for second reading of Ordinance No. 1587 was duly seconded by Commissioner Corbin. Motion carried unanimously.

Motion by Commissioner Corbin to give Ordinance No. 1588 – Restricted Use Site Fees, a second reading.

ORDINANCE NO. 1588

AN ORDINANCE TO AMEND ORDINANCE NO. 1061 AS PROVIDED IN CHAPTER 9 – GARBAGE AND TRASH – ARTICLE III – RESTRICTED USE SITE BY AMENDING SECTION 9-40 REGARDING FEES

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

That Section 9-40 of the Revised Ordinances of the City of Madison, also known as the Code of Ordinances, be amended to read as follows:

Sec. 9-40. Fees.

(a) The following fees are hereby established for residential and commercial consumers using the municipal restricted use site and collected on site or invoiced by request:

- 1. If hauled by pickup \$15.00/load
- 2. If hauled by other means \$10.00/cubic yard

(b) The public works department shall keep accurate records of all refuse accepted at the site and fees collected and invoiced and shall at the end of each week forward said records and fees to the Finance Office.

Dated this 21st day of November, 2016.

CITY OF MADISON

/s/Roy J. Lindsay, Jr.
Mayor

ATTEST: /s/Jennifer Eimers
Finance Officer

1st Reading: November 7, 2016
2nd Reading: November 21, 2016
Published: November 23, 2016
Effective: December 13, 2016

Motion for second reading of Ordinance No. 1588 was duly seconded by Commissioner Waldner. Motion carried unanimously.

Motion by Commissioner Corbin to approve Resolution No. 2016-22 - Approve a Plat, second by Commissioner Johnson. Motion carried unanimously.

RESOLUTION NO. 2016-22

A RESOLUTION TO APPROVE A PLAT

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

That the plat of Lot A of Lot 4, Block 2 of Lakeview Industrial Park 18th Addition to the City of Madison, Lake County, South Dakota, is hereby approved and that the Finance Officer of the City of Madison is hereby directed to endorse on such a plan a copy of this resolution and certify the same thereon.

Dated this 21st day of November, 2016.

CITY OF MADISON

/s/Roy J. Lindsay, Jr.
Mayor

ATTEST: /s/Jennifer Eimers
Finance Officer

Alcoholic beverage license application renewals for liquor and wine were presented:

Retail Liquor (RL) – On-Sale - Kyle Ackerman/Sportsman’s Steakhouse & Lounge, Cherry Bar LLC/Cherry Lanes Bar, David Foley/Foley’s Bar, Happy Hour LLC/Sporty’s Bar & Grill, Joseph A. Hohenthauer/Smokehouse Recreation & Bar, LTZ LLC/Teezers, Nicky’s LLC/Nicky’s Restaurant, Stadium Sports Grill Madison Inc./Stadium Sports Grill-Madison, The Madison Brewing Company LLC/The Pub House, VFW/Post #2638.

Package Liquor (PL) – Off-Sale - Classic Corner LP/Classic Corner, Randy J. Gruenwald/Randy J. Gruenwald, Lewis Drugs Inc./Lewis Madison Drug, Madison Grocery Store Inc./Jubilee Foods, The Madison Brewing Company LLC/The Pub House, Thytill Enterprise LLC/Madison Discount Liquor.

Retail Wine (RW) – On/Off-Sale - Baltazars LLC/Baltazars LLC, Dolgen Midwest LLC/Dollar General Store #10937, El Vaquero Mexican Restaurant Inc./El Vaquero Mexican Restaurant, Kadous Keating LLC/Mochavino, Sodexo America LLC/Sodexo America #10344.

Motion made by Commissioner Corbin to approve said liquor and wine alcoholic beverage license application renewals, second by Commissioner Waldner. Motion carried unanimously.

Motion by Commissioner Waldner to adopt a change to Personnel Policy 8.1.6 – Worker’s Compensation which would allow the Board of Commissioners to grant additional sick leave to an employee involved in an on-duty injury or illness. Motion seconded by Commissioner Thill. Motion carried unanimously.

Motion by Commissioner Thill to declare the dog pound as surplus property, appoint Robert Thill, Jennifer Eimers and Chad Comes as appraisers and authorize for proper disposal, second by Commissioner Waldner. Motion carried unanimously.

A question and answer session was held with the Leadership Madison group.

Motion by Commissioner Corbin to adjourn, second by Commissioner Johnson. Motion carried unanimously.

The Board of Commissioners adjourned at 6:19pm.

/s/Jennifer Eimers
Finance Officer

INVESTMENT REPORT

OCTOBER 31, 2016

	WELLS FARGO	GREAT WESTERN	FIRST BANK AND TRUST	SOUTH DAKOTA F I T	FIRST NATIONAL	DAKOTALAND FED CREDIT UNION	EAST RIVER FED CREDIT UNION	FUND BALANCE
CASH								
GENERAL	\$ 242,021.09	\$ 81,230.12	\$ 1,215,057.53	\$ 9,104.57				\$ 1,547,413.31
PARK & RECREATION	\$ 147,295.56	\$ 4,719.47	\$ 91,960.84	\$ 2,471.34				\$ 246,447.21
LODGING & ENTERTAINMENT TAX	\$ 11,179.62		\$ 632.92					\$ 11,812.54
COMMUNITY DEVELOPMENT	\$ 236,962.01							\$ 236,962.01
2ND CENT SALES TAX	\$ 1,391,793.22		\$ 261,041.79					\$ 1,652,835.01
SPECIAL MAINTENANCE FEE	\$ 415,112.28							\$ 415,112.28
SWIMMING POOL DEBT SERVICE	\$ 357,447.79							\$ 357,447.79
WATER	\$ 819,494.40		\$ 27,547.16	\$ 885.35				\$ 847,926.91
ELECTRIC	\$ 476,796.67		\$ 1,379,611.48	\$ 8,624.30	\$ 282,143.77			\$ 2,147,116.22
SEWER	\$ 421,286.35		\$ 453,646.35	\$ 1,216.98				\$ 876,149.68
COMMUNITY CENTER	\$ 205,158.95	\$ 48,939.97						\$ 254,098.92
SOLID WASTE	\$ 226,209.14							\$ 327,942.91
RECYCLING CENTER	\$ 48,716.61			\$ 16,998.47				\$ 65,715.08
CAFETERIA PLAN	\$ (3,270.01)							\$ (3,270.01)
								\$ 8,983,709.86
DESIGNATED RESERVES								
GENERAL	\$ 927,665.43	\$ 15,697.65	\$ 2,582,393.64					\$ 3,525,756.72
PARK & RECREATION	\$ 102,296.62		\$ 239,626.00	\$ 8,933.00				\$ 350,855.62
2ND CENT SALES TAX	\$ 53,900.00							\$ 53,900.00
WATER	\$ 648,552.85		\$ 697,495.43					\$ 1,346,048.28
ELECTRIC	\$ 454,083.60		\$ 179,302.07	\$ 24,500.26				\$ 657,885.93
SEWER	\$ 402,047.98		\$ 264,591.48	\$ 3,078.33				\$ 669,717.79
COMMUNITY CENTER	\$ 157,777.62							\$ 157,777.62
SOLID WASTE	\$ 109,663.50			\$ 25,000.00				\$ 109,663.50
RECYCLING CENTER	\$ 114,100.00							\$ 139,100.00
								\$ 7,010,705.46
RESTRICTED RESERVES								
GERRY MALONEY NATURE AREA	\$ 749.15		\$ 274,560.46					\$ 275,309.61
GRANT CIRCLE TID	\$ -							\$ -
WATER - LEWIS AND CLARK			\$ 190,661.33					\$ 190,661.33
WATER DEPOSIT	\$ 520.25							\$ 520.25
ELECTRIC - DISTRIBUTION DEBT SERVICE				\$ -				\$ -
ELECTRIC - GENERATION DEBT SERVICE				\$ 372,697.56				\$ 372,697.56
ELECTRIC DEPOSIT	\$ 81,229.75							\$ 81,229.75
								\$ 920,418.50
TOTAL CASH AND RESERVES	\$ 8,048,730.43	\$ 150,587.21	\$ 7,959,862.25	\$ 100,812.60	\$ 654,841.33	\$ -	\$ -	\$ 16,914,833.82
ANNUAL PERCENTAGE YIELD	0.03%	0.05%	0.70%	0.023%	0.01%			

**CITY OF MADISON
DESIGNATED RESERVES**

OCTOBER 31, 2016

GENERAL	FINANCE - ARMORY RESERVE	\$	65,950.29	
	FINANCE - DEPOT RESERVE	\$	17,235.47	
	FINANCE - CITY HALL RESERVE	\$	31,364.83	
	FINANCE - REPAIR/MAINTENANCE RESERVE	\$	100,000.00	
	FINANCE - TECHNOLOGY RESERVE	\$	50,000.00	
	ENGINEER - AERIAL PHOTO RESERVE	\$	19,584.25	
	ENGINEER - COMPUTER RESERVE	\$	6,500.00	
	ENGINEER - VEHICLE RESERVE	\$	21,000.00	
	ENGINEER - SOFTWARE RESERVE	\$	4,000.00	
	ENGINEER - TOTAL STATION RESERVE	\$	6,000.00	
	POLICE - TECHNOLOGY RESERVE	\$	36,939.77	
	FIRE - FIRETRUCK RESERVE	\$	150,000.00	
	FIRE - BUILDING MAINTENANCE RESERVE	\$	30,000.00	
	FIRE - SAFETY TRAILER RESERVE	\$	1,000.00	
	HWY/STREETS - STREET SIGN RESERVE	\$	41,724.76	
	HWY/STREETS - STORM SEWER RESERVE	\$	57,718.43	
	HWY/STREETS - CURB & GUTTER RESERVE	\$	44,416.89	
	HWY/STREETS - BRIDGE REPAIR RESERVE	\$	20,000.00	
	HWY/STREETS - COMMUNICATIONS EQUIP RESERVE	\$	15,089.05	
	HWY/STREETS - CAPITAL REPLACEMENT RESERVE	\$	508,284.36	
	HWY/STREETS - SHOP BUILDING RESERVE	\$	200,000.00	
	HWY/STREETS - ROCK CREEK WALL RESERVE	\$	25,000.00	
	RESTR USE - FUTURE SITE CLOSURE RESERVE	\$	40,000.00	
	RESTR USE - LAND PURCHASE RESERVE	\$	50,000.00	
	RESTR USE - CELL CONSTRUCTION RESERVE	\$	75,000.00	
	RESTR USE - BUILDING MAINTENANCE RESERVE	\$	22,734.04	
	AIRPORT - IMPROVEMENT PROJECT RESERVE	\$	243,238.02	
	LIBRARY - MALONEY RESERVE	\$	4,997.18	
	LIBRARY - GENERAL RESERVE	\$	15,898.58	
	LIBRARY - CHECKING/SAVINGS	\$	15,697.65	
	LIBRARY - BUILDING RESERVE	\$	72,550.00	
	COMMUNITY CENTER MAINT/REPAIR RESERVE	\$	450,000.00	
	ESSENTIAL BOND RESERVE	\$	457,000.00	
	2ND CNT SALES TX PREFUND CASHFLW RESERVE	\$	576,833.15	
	DOWNTOWN IMPROVEMENT RESERVE	\$	50,000.00	
	TOTAL FUND RESERVE			\$ 3,525,756.72
PARK & RECREATION	ADA ACCESSIBILITY RESERVE	\$	29,000.00	
	SIDEWALK RESERVE	\$	40,171.13	
	SWIMMING POOL REPAIR RESERVE	\$	30,220.12	
	SW 4TH & UNION AVE PARK RESERVE	\$	25,550.00	
	PLAYGROUND RESERVE	\$	14,281.00	
	BALLFIELD RESERVE	\$	30,000.00	
	REC TRAIL MAINTENANCE RESERVE	\$	30,000.00	
	INSECT CONTROL RESERVE	\$	10,000.00	
	PARKING LOT RESERVE	\$	20,000.00	
	CHRISTMAS LIGHTS RESERVE	\$	10,000.00	
	TENNIS COURT RESERVE	\$	6,000.00	
	CAPITAL REPLACEMENT RESERVE	\$	75,633.37	

	PICNIC TABLES RESERVE	\$	5,000.00	
	PARK ACQUISITION RESERVE	\$	25,000.00	
	TOTAL FUND RESERVE			\$ 350,855.62
2ND CENT SALES TAX	4TH & WASHINGTON AVE RESERVE	\$	53,900.00	
	TOTAL FUND RESERVE			\$ 53,900.00
WATER	WATER DISTRIBUTION RESERVE	\$	525,809.07	
	TOWER INSPECTION RESERVE	\$	51,502.00	
	TOWER PAINTING RESERVE	\$	10,000.00	
	TOWER FENCING RESERVE	\$	25,000.00	
	WELL TREATMENT RESERVE	\$	172,986.00	
	WATER TOWER RESERVE	\$	295,167.85	
	DISTRIBUTION CALIBRATION RESERVE	\$	18,000.00	
	LIME/SLUDGE HAULING RESERVE	\$	30,000.00	
	DEPRECIATION RESERVE	\$	85,833.36	
	BIG SIOUX CONNECTION RESERVE	\$	56,750.00	
	PLANT EQUIP REPAIR/REPLACE RESERVE	\$	25,000.00	
	WELL MAINTENANCE RESERVE	\$	25,000.00	
	WELL SECURITY RESERVE	\$	25,000.00	
	TOTAL FUND RESERVE			\$ 1,346,048.28
ELECTRIC	PLANT EXPANSION RESERVE	\$	225,000.00	
	2ND & 3RD STREET RESERVE	\$	45,000.00	
	BUCKET TRUCK RESERVE	\$	250,000.00	
	TRENCHER RESERVE	\$	2,497.86	
	DIGGER DERRICK RESERVE	\$	60,000.00	
	PICKUP/UTILITY BOX RESERVE	\$	10,388.07	
	TRANSFORMER RETROFILL RESERVE	\$	50,000.00	
	CENTER STREET LIGHTS RESERVE	\$	15,000.00	
	TOTAL FUND RESERVE			\$ 657,885.93
SEWER	PIPE LINING RESERVE	\$	110,000.00	
	DEPRECIATION RESERVE	\$	234,717.79	
	MANHOLE LINING RESERVE	\$	25,000.00	
	INFRASTRUCTURE IMPROVEMENT RESERVE	\$	225,000.00	
	PLANT EQUIP REPAIR/REPLACE RESERVE	\$	25,000.00	
	BIOSOLIDS RESERVE	\$	10,000.00	
	IP CELL TESTING RESERVE	\$	40,000.00	
	TOTAL FUND RESERVE			\$ 669,717.79
COMMUNITY CENTER	CAPITAL OUTLAY RESERVE	\$	129,115.07	
	FUTURE MAINTENANCE RESERVE	\$	28,662.55	
	TOTAL FUND RESERVE			\$ 157,777.62
SOLID WASTE	GARBAGE CONTAINER RESERVE	\$	15,110.00	
	DEPRECIATION RESERVE	\$	94,553.50	
	TOTAL FUND RESERVE			\$ 109,663.50
RECYCLING	DEPRECIATION RESERVE	\$	139,100.00	
	TOTAL FUND RESERVE			\$ 139,100.00
	TOTAL DESIGNATED RESERVES			\$ 7,010,705.46

GROSS SALARIES - OCTOBER 2016

DEPARTMENT	AMOUNT
Mayor & Commission	\$ 3,609.22
Finance Office	\$ 8,428.40
General Govt Buildings	\$ 1,685.55
Engineer	\$ 11,301.22
Police	\$ 46,385.59
Fire	\$ 3,928.08
Highways & Streets	\$ 25,924.98
Snow & Ice Removal	\$ -
Storm Drainage	\$ -
Restricted Use Site	\$ 1,006.47
Airport	\$ 1,107.70
Library	\$ 15,077.13
Auditorium	\$ -
Planning & Zoning	\$ 733.66
Park & Recreation	\$ 15,208.63
Water	\$ 28,115.07
Electric	\$ 51,396.53
Sewer	\$ 20,049.73
Community Center	\$ 30,641.90
Solid Waste Collection	\$ 5,497.50
Recycling	\$ 2,889.34
	\$ 272,986.70

BILLS FOR RATIFICATION - OCTOBER 2016

VENDOR	DESCRIPTION	DATE	AMOUNT	ACCOUNT#
Heartland Payment System	AIR Fee	10/3/2016	\$ 91.30	101.4351.4291
Wells Fargo Bank	CSI Service Fees - CC	10/3/2016	\$ 13.20	605.4811.4259
Wells Fargo Bank	CSI Service Discount/Interchange Fee - CC	10/3/2016	\$ 15.14	605.4811.4259
IRS	Electronic Tax Payment #20	10/5/2016	\$ 31,520.57	***.****.2172/2173
Wells Fargo Bank	Client Analysis Fee	10/11/2016	\$ 132.08	603.4343.4291
Wells Fargo Bank	BankCard Discnt/Interch Fees - FO	10/13/2016	\$ 728.98	603.4343.4291
Wells Fargo Bank	BankCard Discnt/Interch Fees - CC	10/13/2016	\$ 123.89	605.4811.4259
Wells Fargo Bank	BankCard Discnt/Interch Fees - CC Online	10/13/2016	\$ 50.70	605.4811.4259
Wells Fargo Bank	BankCard Discnt/Interch Fees - MAC	10/13/2016	\$ 17.00	201.4512.4291
Vanco Services	Program Processing Fees	10/17/2016	\$ 7.00	605.4811.4259
First National Bank	Clean Water SRF 461024-02	10/17/2016	\$ 29,659.70	604.4344.4421
First National Bank	Clean Water SRF 461024-02	10/17/2016	\$ 55,382.36	604.0000.2234
IRS	Electronic Tax Payment #21	10/19/2016	\$ 32,444.95	***.****.2172/2173
SD Department of Revenue	Sales Tax - Refuse Collection	10/28/2016	\$ 2,022.67	***.4344.4543
SD Department of Revenue	Sales Tax - Rec Center & Miscellaneous	10/28/2016	\$ 2,683.19	***.****.4523/4542/4543
SD Department of Revenue	Sales Tax - Electric Utility	10/28/2016	\$ 42,527.27	603.4344.4541

**CITY OF MADISON
PERSONNEL
NOVEMBER 2016**

FUND	DEPARTMENT	NAME	POSITION	EFFECTIVE DATE	PRESENT STATUS	RECOMMENDED STATUS	PRESENT RATE/SALARY	RECOMMENDED RATE/SALARY
General	Police	Matthew Feistner	Patrol Officer	11/5/2016	PT-<20 hrs	FT	\$17.34	\$19.47
Park & Recreation	Recreation	Parker Seaman	Recreation Assistant	11/14/2016	NA	PT-<20 hrs	NA	\$8.55
Community Center	Administration	Gabrielle Lusso	Supervisor	10/30/2016	PT-<20 hrs	PT-<20 hrs	\$8.55	\$9.50
		Teresa Bartel	Supervisor	11/15/2016	NA	PT-<20 hrs	NA	\$9.50
	Fitness	Erica Clements	Group Fitness	11/8/2016	NA	PT-<20 hrs	NA	\$10.50

Madison Airport Board
Airport Lobby
6:00 p.m.
Tuesday, October 18, 2016

Call to order: 18:00hrs

Roll Call: Myron Downs, Ken Johnson, Tim Peters, Morris Riggin, Dave Gilbert, ex-officios George Colombe and Commissioner Thill. Absent: Roy Brown

Guest: Mayor Lindsay

Approve September 20, 2016 Minutes: Motion by Myron Downs, second by Dave Gilbert to approve the minutes. Motion carried unanimously.

Approve October 18, 2016 Agenda: Motion by Dave Gilbert to approve the agenda, second by Ken Johnson. Motion carried unanimously.

Appearances, Acknowledgements, Correspondence

1. Acknowledge KLJ Status Report – September 30, 2016: The Board reviewed the KLJ status report. No action is required at this time.

Unfinished Business

1. Update on Landowner Drainage Concerns: Mayor Lindsay reported that the City and the landowner are working on a waterway maintenance agreement.

New Business

1. Bills for Approval: Motion by Ken Johnson, second by Dave Gilbert to pay bills as presented. Motion carried unanimously.

Motion to adjourn by Ken Johnson: 1815 hrs.

**BOARD OF ADJUSTMENT PROCEEDINGS
CITY OF MADISON
October 25, 2016**

The Planning Commissioners of the City of Madison met as a Board of Adjustment on the 25th day of October with the following members present: Commissioners Groce, Iverson, Fawbush, Iversen, Hexom and Bohl. Also present was Chad Comes and Deb Reinicke, ex-officios. Commissioner Allen was absent.

This being the time and place set for the hearing on Appeal to the Board of Adjustment #561 – Ole Holdings, LLC, the following people were in attendance in addition to the Board and aforementioned individuals: Bryon Itterman, Dave Taggart, Roger Olson, Mandi Anderson and Diane Lebahn.

Mr. Itterman from Ole Holdings, LLC was present with his contractor, Dave Taggart, Project Manager of Reynolds Construction Management, Inc., to discuss the setback variance requests. Mr. Itterman purchased Taco John's last fall and they are looking at ways to improve their building and meet the franchisor's requirements. After looking at many scenarios, the only cost effective way to accomplish these needs is to remove the existing atrium and construct an addition to the building to the east further encroaching into the clear view triangle and the east front yard setback.

Motion by Dan Bohl to approve the conditional use, second by John Groce, to include the review of the Findings of Fact. The motion to approve was based upon the Findings of Fact document which was reviewed and approved by the Board in accordance with Board of Adjustment Policy No. 1. Motion carried unanimously.

Mr. Iverson spoke on the need for a Conditional Use Registry. He explained sometimes "conditions" are added onto the approval. Right now there is no way to know if those conditions are actually being met as there is no follow-up protocol. Mr. Iverson suggested having the staff create a report that goes back five years and then actually have someone follow-up on them. It was agreed that the report, including only those conditional uses and variances where there actually were "Special Conditions" imposed, would be developed to be reviewed semi-annually. The Board also asked that the monthly building permit report be sent to them each month.

Motion by Jim Iverson to go out of Board of Adjustment, second by Donna Fawbush. Motion carried unanimously.

Diane Lebahn
Board of Adjustment

MINUTES OF THE BOARD OF TRUSTEES MEETING
MADISON PUBLIC LIBRARY
TUESDAY, OCTOBER 18, 2016

The Board of Trustees of the Madison Public Library met at 5:15 p.m., on Tuesday, October 18, 2016, at the Public Library. Mr. Johnson, Mr. Kleibacker, Mrs. Gross, Mrs. Hamman and Mrs. Johnson were present. Mrs. Froehlich and Mrs. Wollmann were absent.

The president called the meeting to order. A quorum was present.

Motion by Mrs. Gross, seconded by Mr. Johnson, to approve the agenda as submitted. Motion carried.

Motion by Mrs. Johnson, seconded by Mrs. Hamman, to approve the minutes of the September 20, 2016, meeting as printed. Motion carried.

Motion by Mr. Johnson, seconded by Mrs. Johnson, to approve the bills submitted for payment. Motion carried.

The librarian's report included the following:

- Lisa Martin and Melanie Argo attended a workshop on creating Maker Spaces in libraries. Lisa is currently preparing a grant application for money to help us use the space we have to include a maker space.
- Upcoming programs include a discussion on the ideas proposed in the book Healing the Heart of Democracy by Parker Palmer. This program is sponsored by DSU and shared with the public through the library. Saturday, October 22, will be popcorn day at the library. There will be popcorn activities for children that afternoon. Two book discussions will be held on Thursday, October 20.

In continuing business, the Board reviewed additional information pertaining to the Library Director's salary. Motion by Mr. Kleibacker, seconded by Mrs. Johnson, to place the Library Director at Step/Grade 20J--\$62,415.44 annually—on the Plan A Modified study (1.50% between steps). Motion carried.

The librarian reported that the Library has been allotted \$20,000 in Lake County's 2017 budget.

The final payment from the reserve account of the South Dakota Library Network has been received. The Madison Public Library's share is \$7953.00. The librarian was instructed to request that the check be deposited in the Library's Building Reserve Account.

Meeting adjourned.

Respectfully submitted,

Nancy Sabbe
Librarian

Madison Parks & Recreation Board Meeting

Board Agenda

Tuesday, October 11th 2016 @ 5:30 PM

No Meeting

**PLANNING COMMISSION PROCEEDINGS
CITY OF MADISON
October 25, 2016**

Chair Cindy Iversen called the meeting to order at 7:02am.

The following members were present on roll call: Commissioners John Groce, Jim Iverson, Donna Fawbush, Cindy Iversen, Gene Hexom and Dan Bohl. Also present was Chad Comes and Deb Reinicke, ex-officios. Absent: Ashley Allen.

Motion by Dan Bohl to approve the August 16, 2016 Planning Commission minutes, second by John Groce. Motion carried unanimously.

Motion by Jim Iverson to approve the August 16, 2016 Board of Adjustment minutes and Findings of Facts #559 - Sandy Tawzer second by Gene Hexom. Motion carried unanimously.

Jim Iverson requested an addition to the agenda regarding a Conditional Use Registry. Motion by John Groce to approve the revised October 25th agenda, second by Donna Fawbush. Motion carried unanimously.

Motion by Jim Iverson to move into Board of Adjustment, second by Donna Fawbush. Motion carried unanimously.

Motion by Jim Iverson to reconvene into regular session, second by Donna Fawbush. Motion carried unanimously.

Motion by John Groce, second by Cindy Iversen to adjourn. Motion carried unanimously.

The meeting adjourned at 7:50am.

Diane Lebahn
Planning Commission

SIDEWALK COMMITTEE MEETING MINUTES
City Commission Room
Wednesday, October 12, 2016
5:15 PM

Committee Members: Jeff Lechner, Arnold Baltzer, Sharon Knapp, Anita Weidaman, Joe Keffeler.
Exofficio Members: City Commissioner Jeremiah Corbin. Staff: City Engineer Chad Comes.

The following individuals were present at the meeting: Jeff Lechner, Arnold Baltzer, Joe Keffeler, Sharon Knapp, Mayor Roy Lindsay, and Chad Comes.

Motion by Knapp, 2nd by Lechner to approve agenda. Motion carried unanimously.

Motion by Knapp, 2nd by Lechner to approve minutes of July 21, 2016. Motion carried unanimously.

The Committee reviewed and discussed potential locations for assessments in 2017 based upon their observations and previously identified locations and input from public, City Commission, and Sidewalk Committee. After much discussion the sidewalk committee agreed to review in further detail the following locations, in no particular order of priority, for installing of sidewalk in 2017 after preliminary estimates of probable costs are prepared by City Engineer – a) 5th Street Northeast from Egan Avenue to Washington Avenue; b) 1st Street Northeast from Garfield Ave to Baughman Park; c) Garfield Avenue from North 3rd to Center Street; d) 9th Street Northeast from Division Avenue to Heatherwood Avenue; and e) Phase 2 school priority area within 3 blocks of Elementary School.

Adjourned at 5:35.

**MIDWEST BOILER
REPAIR, INC.**

610 N Weber
Sioux Falls SD, 57103

Estimate

Date	Estimate #
11/8/2016	9275

Name / Address
Madison City Hall 116 West Center Ave Madison, SD 57042

Terms	Due Date
30 days	12/8/2016

Item	Quantity	Description	Rate	Total
Labor Sales-SD	80	Completely Retube Hurst Boiler With all new SA 178 Grade A Boiler Tubes. Cut out all old tubes and extract from existing holes. Once all tubes have been removed from boiler clean out all journal holes and take measurements for new tubes. Install new tubes with flare roll per factory installation. After all the new tubes have been installed hydro test boiler to check for leaks.	100.00	8,000.00T
Material Sales-SD	342	ft of 2" SA 178 Grade A boiler tubes	4.25	1,453.50T
Mileage Sales	600		1.00	600.00T
		****THIS ESTIMATE INCLUDES ALL LABOR, MATERIALS, MILEAGE AND APPLICABLE TAXES FOR THE SUM OF \$10,254.57 AND		
		****IF CUSTOMER WANTS TO JUST RETUBE BOTTOM BANK FOR NOW YOU CAN USE \$6000.00 AS AN ESTIMATED PRICE WITH LABOR, MATERIALS, MILEAGE AND APPLICABLE TAXES****		

Subtotal	\$10,053.50
Tax (2.0%)	\$201.07
Total	\$10,254.57

Signature: _____

Phone #	Fax #	E-mail
6053389151	(605) 338-1239	midwestboiler@gmail.com

RESOLUTION NO. 2016-23

A RESOLUTION TO DEDICATE CITY OWNED PROPERTY AS PUBLIC RIGHT OF WAY

WHEREAS, the City of Madison owns certain real property within the City limits; and

WHEREAS, the City Commission deems it to be in the best interests of the City to dedicate the property as public right of way to assure that the appropriate right of way width has been provided or will be provisionally provided for Lee Avenue north of 8th Street Northeast and Summit Avenue north of 6th Street Northeast by this instrument;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

That the City hereby dedicates the following real property as public right of way:

Lots Numbered Ten (10) and Eleven (11) of Kennedy's Subdivision of Block Numbered Fourteen (14) of Kennedy's Second Extension of Madison

Lot 12, Block 1, Huntimer's Addition to Madison, Lake County, South Dakota

Dated this ___ day of November, 2016.

CITY OF MADISON

Mayor

ATTEST: _____
Finance Officer

2017 Grant PreApplication Checklist
 Dakota-Minnesota (DMA) Airports District Office
 (COMPLETE ONE CHECKLIST PER GRANT)

AIRPORT NAME: Madison Municipal Airport DATE PREPARED: 11/19/2016

SAM CAGE CODE # 6PZ01 SAM EXPIRATION DATE: 4/12/2017

PROJECT DESCRIPTION:

Wetland Mitigation, Design Services for South Phase – Parallel Taxiway for Runway 15-33 and MITL System.

WE DO NOT PLAN ON HAVING A PROJECT THIS FISCAL YEAR. THE FAA IS AUTHORIZED TO CARRY OUR ENTITLEMENTS INTO THE NEXT FISCAL YEAR. *(Please check, sign below, and return to ADO.)*

		Yes	No	N/A	Comments Attached
ITEMS REQUIRED WITH PRE-APPLICATION:					
1.	Project Schedule <i>(NOTE FAA DUE DATES)</i>	X			
2.	Standard Form 424, Form 5100-100 <i>(parts II-IV for airport development grants), Form 5100-101</i> <i>(parts II-IV for planning grants)</i> <i>(Includes project cost breakdown and sketch)</i>	X			
3.	Project Narrative and Justification <i>(for Planning or Environmental Projects include Scope of Work)</i>	X			
4.	Environmental Documentation <i>(Is the complete environmental documentation matching the potential application project description included?) (Attached or previously submitted to ADO)</i>	X			FAA has on file.
5.	Construction Safety Phasing Plan/Airspace			X	Will submit during design process
6.	Exhibit A (SOP available) <i>(attached or previously submitted to ADO)</i>	X			
7.	Title Certificate or Long Term Lease Agreement <i>(at the request of ADO)</i>			X	

Pre-application submittal deadline for FY17 the deadline will be December 15, 2016. If you are unable to complete any of the above documents with this submittal, please explain in the space provided on page 2 and provide the expected submittal date, but no later than the date specified in the Federal Register. **Incomplete Pre-application submittals may delay grant issuance.**

 Mayor Roy Lindsay
 Sponsor's Designated Official Representative *(Type or Print)*
(Official with authority to sign Grant Agreement)

 Sponsor's Designated Official Representative *(Signature)* Date

The purpose of this checklist is to identify some of the requirements and considerations associated with requesting Airport Improvement Program (AIP) funds. Airport Sponsors should read and consider each of the items carefully. **Some of the items can be answered by**

PROJECT SCHEDULE

LOCATION:		PROJECT NO:	
ITEM *If appropriate	DATE		COMMENTS
	FAA (Due)	SPONSOR (Sent/Will Send)	
1. Submission of Environmental Document	9/1/16 – 12/15/16		EA on file with the FAA.
2. Provide Airspace <i>(For new structures only)</i>	12/15/16		N/A – No new structures
3. Verify Project is on ALP <i>(*Update to ALP)</i>	12/15/16	12/15/15	
4. Submission of a Benefit-Cost Analysis	12/15/16		N/A
5. Selection of Sponsor's Engineer <i>(Within 5 year term or project included in associated RFQ)</i>			KLJ Selected
6. Provide DBE plan and/or revisions to AGL-9 <i>(See DBE and ACDBE Reporting Requirements for Airport Grants)</i>		5/16/16	
7. Provide PreApplication Package to ADO	12/15/16	12/15/16	
8. Provide Final Notice of Intent to Use Funds <i>(via PreApplication Package)</i>	See Date in Federal Register		
9. Professional Services Agreement	1/15/17		N/A, Shall complete prior to grant application
10. Submit Preliminary Engineers Design Report <i>(Verify rehabilitation method or pavement section)</i>	2/1/17	1/1/18	
11. Request deviations to FAA design standards form with supporting documents		12/15/17	If Needed
12. Submit project safety phasing plan for FAA approval	2/15/17	12/15/17	
13. 90% Complete Plans and Specs (Part 139) <i>(45 days prior to advertising bids)</i>			N/A
14. 90% Complete Plans and Specs (Other) <i>(30 days prior to advertising bids)</i>		3/1/18	
15. Submit all transfer agreements to FAA office	5/15/17		N/A
16. Obtain wage rates		3/14/18	
17. Advertise for bids			Dependent on FAA Funding
18. Bid Opening			Dependent on FAA Funding
19. Bid Tab Submitted			Dependent on FAA Funding
20. Application Submitted <i>(Submit by date required by FAA/MnDOT)</i>	See Date in Federal Register		Dependent on FAA Funding
21. Acceptance of Grant Offer			Dependent on Receipt of Grant
22. Award of Contract			Dependent on Receipt of Grant
23. Const. Management Plan			N/A
24. Preconstruction Meeting/Notice to Proceed			N/A
25. Construction Start			N/A
26. Construction Completion			N/A
27. NAVAIDS Commissioned			N/A
28. Exhibit A revised			N/A
29. 5010 updated			N/A
30. ALP revised/Construction As-Builts			N/A
31. AGIS Updated			N/A
32. Project Closeout Report		12/1/18	

Signatures are required. Including required attached forms.
Electronic submittal using Portable Document Format (PDF) is preferred.

September 2015
Page 4 of 11

Application for Federal Assistance SF-424

*1. Type of Submission: <input checked="" type="checkbox"/> Preapplication <input type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	*2. Type of Application <input type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	*If Revision, select appropriate letter(s): *Other (Specify) _____
---	---	---

*3. Date Received:	4. Applicant Identifier:
--------------------	--------------------------

5a. Federal Entity Identifier: AIP # 3-46-0029-014-2017	*5b. Federal Award Identifier:
--	--------------------------------

State Use Only:

6. Date Received by State:	7. State Application Identifier:
----------------------------	----------------------------------

8. APPLICANT INFORMATION

*a. Legal Name: City of Madison	
*b. Employer/Taxpayer Identification Number (EIN/TIN): 46-6000272	*c. Organizational DUNS: 969551568

d. Address:

*Street 1:	<u>116 W. Center Street</u>
Street 2:	_____
*City:	<u>Madison</u>
County:	<u>Lake</u>
*State:	<u>South Dakota</u>
*Country:	United States of America
*Zip / Postal Code:	<u>57042</u>

e. Organizational Unit:

Department Name: City of Madison	Division Name: NA
-------------------------------------	----------------------

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: <u>Mr.</u>	*First Name: <u>Chad</u>
Middle Name: _____	
*Last Name: <u>Comes</u>	
Suffix: _____	
Title: <u>City Engineer</u>	
Organizational Affiliation: <u>Madison Municipal Airport</u>	
*Telephone Number: <u>605-256-7514</u>	Fax Number:
*Email: <u>chad.comes@cityofmadison.com</u>	

Application for Federal Assistance SF-424

***9. Type of Applicant 1: Select Applicant Type:**

C. City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10. Name of Federal Agency:**

11. Catalog of Federal Domestic Assistance Number:

20.106

CFDA Title:

Airport Improvement Program

12. Funding Opportunity Number:

Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Madison, Lake County, South Dakota

***15. Descriptive Title of Applicant's Project:**

Wetland Mitigation (Approximately 29.44 Credits), Design Engineering Services for South Phase Parallel Taxiway (approximately 7,200 SY) with Medium Intensity Lighting System.

Attach supporting documents as specified in agency instructions.

16. Congressional Districts Of:

*a. Applicant: SD

*b. Program/Project: SD

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: May 2017

*b. End Date: September 2018

Application for Federal Assistance SF-424

18. Estimated Funding (\$):

*a. Federal	373,500
*b. Applicant	
*c. State	20,750
*d. Local	20,750
*e. Other	
*f. Program Income	
*g. TOTAL	415,000

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on ____.
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372

***20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**

- Yes No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

**I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. *First Name: Roy
 Middle Name: _____
 *Last Name: Lindsay
 Suffix: _____

*Title: Mayor

*Telephone Number: 605-256-7500 Fax Number: _____

*Email: mayorlindsay@cityofmadison.com

*Signature of Authorized Representative: _____ *Date Signed: _____

Authorized State Representative:

*First Name: Jack
 *Last Name: Dokken

*Title: Program Manager, Office of Air, Rail and Transit

*Telephone Number: 605-773-3574 Fax Number: 605-773-2804

*Email: jack.dokken@state.sd.us

*Signature of Authorized Representative: _____ *Date Signed: _____

Application for Federal Assistance (Development Projects)

PART II – PROJECT APPROVAL INFORMATION

SECTION A

<p>Item 1. Does this assistance request require State, local, regional, or other priority rating?</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>Name of Governing Body:</p> <p>Priority:</p>
<p>Item 2. Does this assistance request require State, or local advisory, educational or health clearances?</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>Name of Agency or Board:</p> <p>(Attach Documentation)</p>
<p>Item 3. Does this assistance request require clearinghouse review in accordance with OMB Circular A-95?</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>(Attach Comments)</p>
<p>Item 4. Does this assistance request require State, local, regional, or other planning approval?</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>Name of Approving Agency:</p> <p>Date:</p>
<p>Item 5. Is the proposal project covered by an approved comprehensive plan?</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>Check one: State <input type="checkbox"/> Local <input type="checkbox"/> Regional <input type="checkbox"/></p> <p>Location of Plan:</p>
<p>Item 6. Will the assistance requested serve a Federal installation?</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>Name of Federal Installation:</p> <p>Federal Population benefiting from Project:</p>
<p>Item 7. Will the assistance requested be on Federal land or installation?</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>Name of Federal Installation:</p> <p>Location of Federal Land:</p> <p>Percent of Project: %</p>
<p>Item 8. Will the assistance requested have an impact or effect on the environment?</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>(See instructions for additional information to be provided.)</p>
<p>Item 9. Will the assistance requested cause the displacement of individuals, families, businesses, or farms?</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>Number of:</p> <p>Individuals:</p> <p>Families:</p> <p>Businesses:</p> <p>Farms:</p>
<p>Item 10. Is there other related Federal assistance on this project previous, pending, or anticipated?</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>(See instructions for additional information to be provided.)</p>

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

The Sponsor affirms it promotes development of the property adjacent to the airport for uses that are compatible with the airport.

2. Defaults – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

The Sponsor is not in default on any applicable obligations.

3. Possible Disabilities – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

The Sponsor affirms there are not any circumstances that may preclude the successful completion of the project or complying with all applicable grant assurances.

4. Consistency with Local Plans – The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

The Sponsor affirms the project is consistent with the approved ALP.

5. Consideration of Local Interest – It has given fair consideration to the interest of communities in or near where the project may be located.

The Sponsor affirms it has given fair consideration to applicable community interest associated with the project.

6. Consultation with Users – In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport which project is proposed.

The Sponsor affirms it has undertaken reasonable consultation with affected airport users.

7. Public Hearings – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

The proposed project does not require a public hearing.

8. Air and Water Quality Standards – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

No Applicable.

PART II – SECTION C (Continued)

9. Exclusive Rights – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

The Sponsor affirms there is no grant of an exclusive right for the conduct of any aeronautical activity on the airport.

10. Land – (a) The sponsor holds the following property interest in the following areas of land* which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit "A":

The Sponsor maintains property interest as depicted with the property table on the Exhibit A property map dated January 16, 2013.

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land* on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit "A":

Not Applicable.

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land* which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit "A"

Not Applicable.

*State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL

1. Federal Domestic Assistance Catalog Number: 20.106
 2. Functional or Other Breakout: Airport Improvement Program

SECTION B – CALCULATION OF FEDERAL GRANT

Cost Classification	Use only for revisions		Total Amount Required
	Latest Approved Amount	Adjustment + or (-)	
1. Administration expense	\$	\$	\$ 2,000.00
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			80,000.00
5. Other Architectural engineering fees			
6. Project inspection fees			
7. Land development			333,000.00
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			
12. Equipment			
13. Miscellaneous			
14. Total (Lines 1 through 13)			415,000.00
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			
17. Less: Ineligible Exclusions			
18. Add: Contingencies			
19. Total Project Amt. (Excluding Rehabilitation Grants)			415,000.00
20. Federal Share requested of Line 19			373,500.00
21. Add Rehabilitation Grants Requested (100 Percent)			
22. Total Federal grant requested (lines 20 & 21)			373,500.00
23. Grantee share			20,750.00
24. Other shares			20,750.00
25. Total Project (Lines 22, 23 & 24)	\$	\$	\$ 415,000.00

SECTION C – EXCLUSIONS		
Classification	Ineligible for Participation (1)	Excluded From Contingency Provision (2)
a.	\$	\$
b.		
c.		
d.		
e.		
f.		
g. Totals	\$	\$

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE		
27. Grantee Share		
a. Securities		\$
b. Mortgages		
c. Appropriations (By Applicant)		
d. Bonds		
e. Tax Levies		20,750.00
f. Non Cash		
g. Other (Explain)		
h. TOTAL - Grantee share		20,750.00
28. Other Shares		
a. State		20,750
b. Other		
c. Total Other Shares		20,750.00
29. TOTAL		\$ 41,500.00

SECTION E – REMARKS

The following items are incorporated by reference:

PART IV – PROGRAM NARRATIVE (Attach – See Instructions)

PART IV
PROGRAM NARRATIVE
(Suggested Format)

PROJECT : AIP #3-46-029-014-2017

AIRPORT : Madison Municipal Airport

1. Objective:

Provide design services for South Phase - construct parallel taxiway for Runway 15-33 and MITL.

Wetland Mitigation - purchase approximately 29.44 credits for removal of wetlands on airport property to reduce wildlife hazards to aviation.

2. Benefits Anticipated:

Parallel Taxiway - Provides safer aircraft operations and decreases minimums of the LPV approach.

Wetland Mitigation - will reduce the wildlife hazards on the airport.

3. Approach: (See approved Scope of Work in Final Application)

4. Geographic Location:

Madison Municipal Airport is located approximately 1 miles east of Madison, SD.

5. If Applicable, Provide Additional Information:

6. Sponsor's Representative: (include address & telephone number)

Chad Comes
City Engineer
116 W. Center Street
Madison, SD 57042

605-256-7514

Madison Municipal Airport - Madison, SD

AIP 3-46-0029-014-2017

Wetland Mitigation, Design Services for South Phase of Parallel Taxiway for Runway 15-33 and MITL:

The City of Madison is requesting financial assistance for wetland mitigation and design services for South Phase of parallel taxiway for Runway 15-33 and Medium Intensity Taxiway Lighting System. The wetland mitigation is a continuation of the work for the parallel taxiway project. This project includes purchasing approximately 29.44 credits for the removal of wetlands on the airport determined from the environmental assessment. The parallel taxiway & MITL for Runway 15-33 is needed for safety. Additionally, the parallel taxiway is recommended for reducing minimums for their LPV approaches. This project shall be a single phase with an estimated cost of \$415,000. This is not an LOI project.

Madison Municipal Airport
 Madison, South Dakota
 FAA AIP 3-46-0029-014-2017

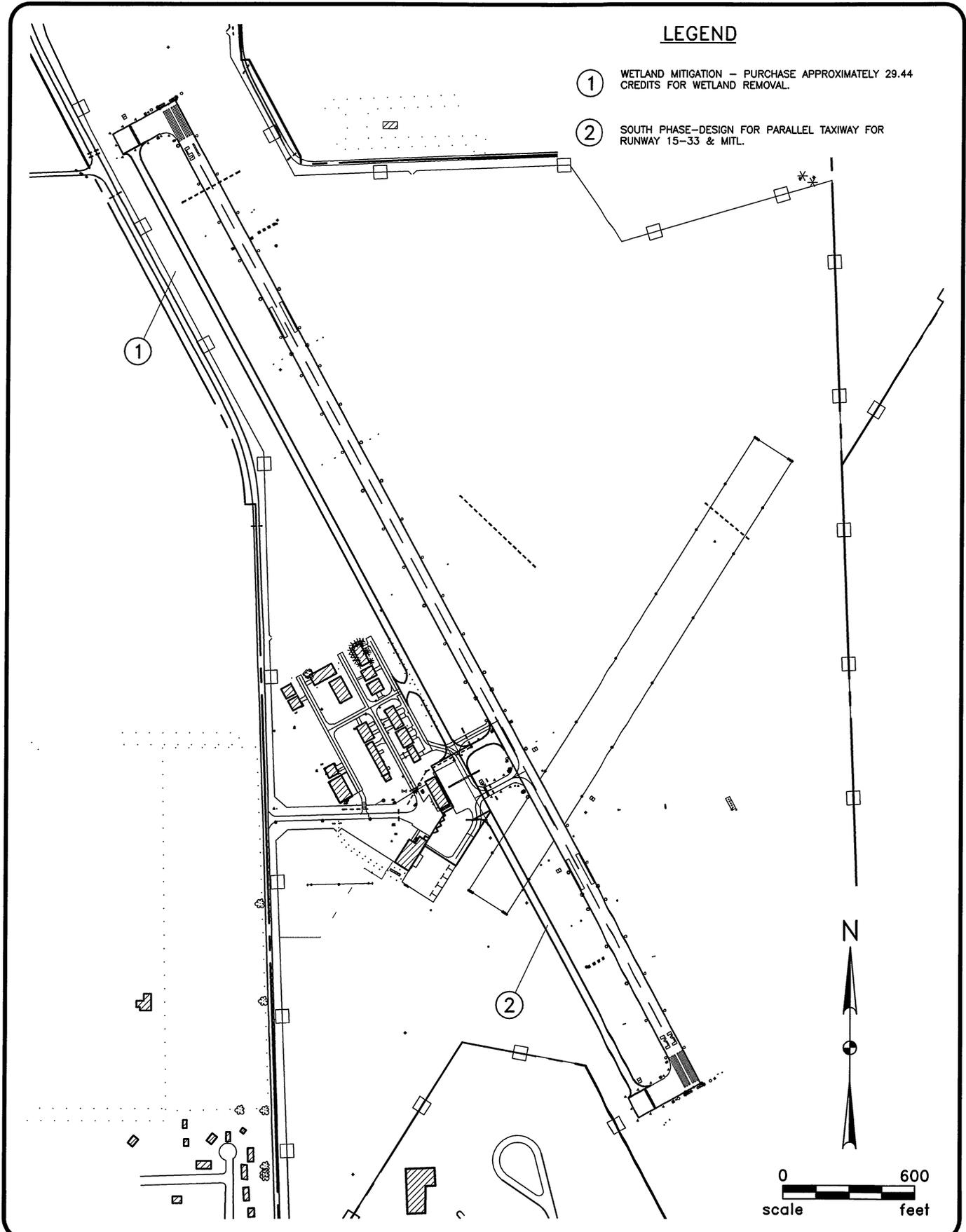
Madison Municipal Airport
 Summary of Project Costs

Description	Project Costs
Administration	\$ 2,000.00
Purchase Wetland Credits-Phase 2 (Approximately 29.44 Credits)	\$ 333,000.00
Design Engineering Services for South Phase-Parallel Taxiway for Runway 15-33 (approx. 7,200 SY) and MITL System	\$ 80,000.00
Total Estimated Project Costs	\$ 415,000.00

Federal Funding = \$ 373,500.00
 State Share = \$ 20,750.00
 Sponsor Share = \$ 20,750.00

LEGEND

- ① WETLAND MITIGATION - PURCHASE APPROXIMATELY 29.44 CREDITS FOR WETLAND REMOVAL.
- ② SOUTH PHASE-DESIGN FOR PARALLEL TAXIWAY FOR RUNWAY 15-33 & MITL.



DRAFTED BY: BJJ
REVIEWED BY:
PROJECT NO:
REVISED DATE: 11/19/2016

**MADISON MUNICIPAL AIRPORT
2016 APPLICATION SKETCH**



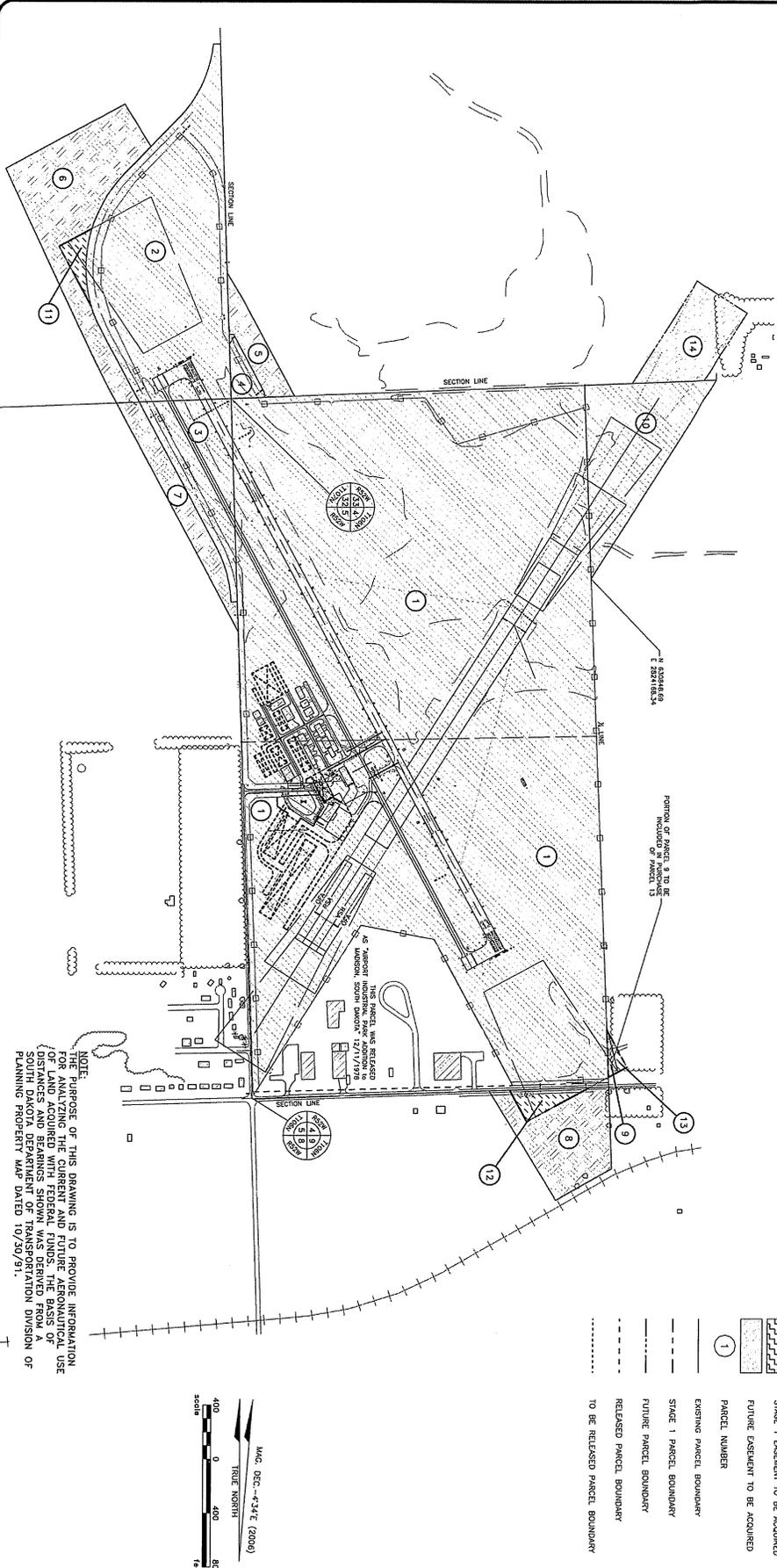
TABLE OF LAND PARCELS - EXISTING

PARCEL NUMBER	AREA (ACRES)	RECEIVED FROM	TYPE OF ACQUISITION	ACQUIRED UNDER PROJECT NO.	YEAR ACQUIRED	LAKE COUNTY DOCUMENT NO.
1	-	ELLA M. THOMAS	FEE	AP 9-9-013-01	1933	-
2	43.83	ELLA M. THOMAS	FEE	AP 7-46-0029-01	1974	-
3	11.44	ELLA M. THOMAS	FEE	AP 7-46-0029-01	1974	-
4	1.64	WILSON V. CULHAM FOR RUNNER W. CURIE AND DONALD F. CURIE	FEE	AP 7-46-0029-01	1974	-
5	-	-	AR EASEMENT	AP 7-46-0029-01	1974	-
6	-	-	AR EASEMENT	AP 7-46-0029-01	1974	-
7	-	-	AR EASEMENT	AP 7-46-0029-01	1974	-
8	-	-	AR EASEMENT	AP 7-46-0029-01	1974	-
9	-	-	AR EASEMENT	AP 7-46-0029-01	1974	-
10	16.47	STEVEN V. CULLHAM	FEE	AP 3-46-0029-010	2012	BK 557, P 03

TABLE OF LAND PARCELS - STAGE 1 AND FUTURE

PARCEL NUMBER	AREA (ACRES)	RECEIVED FROM	TYPE OF ACQUISITION	ACQUIRED UNDER PROJECT NO.	YEAR ACQUIRED	LAKE COUNTY DOCUMENT NO.
11	1.23	-	FEE	-	STAGE 1	-
12	1.92	-	FEE	-	STAGE 1	-
13	0.56	-	FEE	-	STAGE 1	-
14	7.75	-	AR EASEMENT	-	FUTURE	-

- NOTES:
 1. SHEET A-1 FOR AIRPORT & RUNWAY DATA TABLES.
 2. SEE SHEETS OF THIS DRAWING FOR ANALYZING THE CURRENT AND FUTURE AERONAUTICAL USE OF LAND ACQUIRED BY FEDERAL FUNDS.



LEGEND

- [Hatched pattern] EXISTING PROPERTY ACQUIRED
- [Hatched pattern] EXISTING EASEMENT ACQUIRED
- [Hatched pattern] STAGE 1 PROPERTY TO BE ACQUIRED
- [Hatched pattern] STAGE 1 EASEMENT TO BE ACQUIRED
- [Hatched pattern] FUTURE EASEMENT TO BE ACQUIRED
- [Hatched pattern] PARCEL NUMBER
- [Dashed line] EXISTING PARCEL BOUNDARY
- [Dashed line] STAGE 1 PARCEL BOUNDARY
- [Dashed line] FUTURE PARCEL BOUNDARY
- [Dotted line] RELEASED PARCEL BOUNDARY
- [Dotted line] TO BE RELEASED PARCEL BOUNDARY

NOTE:
 THE PURPOSE OF THIS DRAWING IS TO PROVIDE INFORMATION FOR ANALYZING THE CURRENT AND FUTURE AERONAUTICAL USE OF LAND ACQUIRED WITH FEDERAL FUNDS. THE BASIS OF THIS DRAWING IS THE PLANNING PROPERTY MAP DATED 10/30/91.

TO BE USED AS A COMPLETE DRAWING SET FOR PLANNING PURPOSES ONLY, NOT FOR CONSTRUCTION

DATE	10/30/91
PROJECT NUMBER	14512102
REVISION	KRK

