

MADISON AIRPORT BOARD
Airport Lobby
6:00pm
Tuesday, April 19, 2016

CALL TO ORDER: 18:00 hours

Roll Call: Tim Peters, Myron Downs, Ken Johnson, Dave Gilbert, Roy Brown, Morris Riggan and Commissioner Thill. Absent: George Colombe

Approve March 15, 2016 Minutes: Motion by Ken to approve the minutes, second by Myron. Motion carried unanimously.

Approve April 19, 2016 Agenda: Motion by Dave to approve the agenda, second by Roy. Motion carried unanimously.

Appearances, Acknowledgements, Correspondence

1. Acknowledge KLJ Status Report – The Board reviewed the April 1st status report.

Unfinished Business

1. Update on Airport Land Lease. The Mayor reported that the cropland Randy Wiese has been planting has been sublet to Jack Mader due to the FAA construction project. The acres have been reduced to 129 and the shift from row crops to alfalfa will now be planted. The Mayor has asked Jenn Eimers, Chad Comes and David Jencks to prepare a new contract for Jack Mader.
2. Discuss Spray Operators' Procedures & Estimated Usage. Morris talked about how 500 gallons of fuel will be moved via portable tank over to an area where it will be mixed and dispensed for the spray operators.
3. Discuss Hangar Proposal from Charles Hinton – KLJ is starting the paperwork for the 48' x 48' hangar Charles Hinton is proposing.

New Business

1. Smart Cards. A letter has gone out from the Finance Office to current hangar owners offering the smart card as an alternative to using a regular credit card. The smart card is limited to the purchase of 250 gallons per transaction. On a separate note, we had a situation where folks were being denied purchases on their personal credit cards. Upon investigation, we learned Fuelmaster automatically set the two swipes per 24 hour period. The Finance Office proceeded to increase the limit and it is now set at four swipes. The Board would like to see the credit card swipes be set at five or six swipes per 24 hour period.
2. Report on 2016 Airports Conference – Myron and Brenda attended the yearly conference and reported that federal funds are very limited. Larger airports are getting priority over the small airports. Bismarck and Duluth need runways, \$518,000 was requested for a runway sweeper at the SF Airport, Custer State Park is asking for an airport upgrade and

SDSU is asking for a flight simulator due to the shortage of commercial pilots. It was also reported that drones are an issue and has hit a plane.

3. Bills for Approval: Motion by Myron to approve the bills as presented, second by Dave. Motion carried unanimously.

Announcements:

Storm Shelter Relocation – The Mayor announced the storm shelter has been relocated to the SW corner of the basement of the City Armory. Posters showing the location and directions to the storm shelter will be made and posted.

Motion to adjourn by Dave, second by Kenny. The meeting adjourned at 6:45pm.