

Madison Airport Board
Airport Lobby
6:00 pm
Tuesday, January 19, 2016

Call to order: 18:05hrs

Roll Call: Morris Riggin, Tim Peters, Myron Downs, Dave Gilbert, Roy Brown and ex-officios George Colombe and Commissioner Thill. Absent: Ken Johnson

Guest: Jim Enga, Heidi Stoeppler, Mayor Lindsay, Chad Comes and Bryan Jacobson-KLJ

Approve December 15, 2015 Minutes: Motion by Gilbert to approve, second by Downs. Motion carried unanimously.

Approve January 19, 2015 Agenda: Remove 'Discuss Land Lease' from the agenda. Motion by Downs to amend the agenda, second by Brown. Motion carried unanimously.

Appearances, Acknowledgements, Correspondence

1. Bryan Jacobson, KLJ –Wetland/Taxiway Design Update: Bryan reviewed the status of this project. Bidding is expected to occur in August 2016. Preliminary construction work on the detention pond and Phase 1 is expected to start in October, 2016.
2. Acknowledge KLJ Status Report-December 28, 2015: The Board reviewed and acknowledged receipt of the report items.

New Business

1. Review and Approve Spill Prevention, Control and Countermeasures (SPCC) Plan for Fuel System with Airport Manager as the Facility Manager/Operator: The Board reviewed and discussed the SPCC. The SPCC plan will be part of the Airport Emergency Management Plan. Motion to accept and approve the SPCC by Downs, second by Gilbert. Motion carried unanimously.
2. Discuss Storage of Fuel at Locations on Airport Other than at the City Fuel Farm. Any other fuel tanks would need a containment system. It may be necessary to determine the amount of fuel in the aircraft at each hangar location. Commissioner Thill will meet with the City Attorney to discuss this issue and report back to the group.
3. Discuss Storage of Equipment/Maintenance of City Property. Due to federal money being spent to purchase equipment for the airport, Morris was asked to provide a full listing of equipment, including serial numbers. A building to house this equipment has been discussed in the past and will now need to be constructed. One possible location is just north of the old city FBO building since this location is too small for a hangar. Bryan-KLJ will add storage building to the Airport CIP to be constructed with local funds sometime in 2017. The Airport Board will need to budget for this item in the upcoming budget cycle.
4. Bills for Approval and Ratification: Motion by Downs to pay bills as presented, second by Gilbert. Motion carried unanimously.

Announcements: Discuss hangar numbering system and number placement at the next meeting.

Motion by Downs to adjourn at 18:40hrs.