

Madison Airport Board
Airport Lobby
6:00 p.m.
Tuesday, March 15, 2016

Call to order: 18:00hrs

Roll Call: Myron Downs, Ken Johnson, Dave Gilbert, Roy Brown, Heidi Stoeppler (Riggin Flight Service), and ex-officios George Colombe & Commissioner Thill.

Absent: Tim Peters, Morris Riggin

Guest: Bryan Jacobson (KLJ), Chad Comes, City Engineer

Approve February 16, 2016 Minutes: Motion by Johnson to approve, second by Brown. Motion carried unanimously.

Approve March 15, 2016 Agenda: Motion by Gilbert to approve agenda, second by Johnson. Motion carried unanimously.

Appearances, Acknowledgements, Correspondence

1. Doug Huntrods, Lake County - Airport Emergency Plan: Doug reviewed the new Airport Emergency Plan with the board. The Airport Manager will complete a few small details so the plan can be finalized.
2. Acknowledge KLJ Status Report - February 26, 2016: Bryan reviewed the report with the board. The president reviewed the items on the status report with members and the board acknowledges receipt of this report.
3. Bryan/KLJ - Project Update - Parallel Taxiway & Wetland Mitigation: Bryan reviewed the latest details concerning the FAA and the project. Discretionary funding and cost estimates were discussed. Wetland mitigation purchases will be split between 2016 and 2017. Project forms and project documents have been submitted to the FAA. KLJ expects preliminary bid letting in May or June and construction to start in October of 2016. Changes to the Airport CIP were made to reflect funding changes and preliminary project costs were reviewed.

Unfinished Business:

1. Airport Land Lease: The board discussed the land lease with Bryan and Chad. It has been determined that alfalfa must be planted for the coming year. The board recommends that Myron, Morris and Mayor Lindsay meet with the Lessee to determine a new land rental rate and farming practices in light of the construction work that will start in October.
2. Discuss Fuel Storage: Commissioner Thill reviewed the fuel storage requirements at the airport. In accordance with the hangar lease, only small quantities (5 gal) of fuel may be stored in hangars. Spray operations can have fuel tanks, less than 1320 gal, if they have some containment for the tank to mitigate a fuel leak or spill. The airport spray operators' standard operating procedures document will be updated.

New Business

1. Discuss Loading for Spray Planes: The Board discussed loading water and fueling of spray planes along with fuel containment.
2. Discuss Hangar Proposal from Charles Hinton: Plans and specifications for a new hangar should be available next month for review and action by the Board.
3. 2016 Airports Conference - April 6-7. Morris, Heidi and Myron plan to attend the conference in Deadwood, SD. Bryan-KLJ has scheduled a meeting in Deadwood with the FAA and SD DOT to discuss the Madison Airport project at 4PM on April 5.
4. Bills for Approval and Ratification: Motion to pay bills as presented by Gilbert, second by Johnson. Motion carried unanimously.

Motion to adjourn by Gilbert at 19:06 hrs