

**CITY OF MADISON  
BOARD OF COMMISSIONERS PROCEEDINGS  
MADISON, SD 57042**

2 May 2016  
Regular

The Board of Commissioners of the City of Madison met in regular session the 2<sup>nd</sup> day of May with the following members present on roll call: Mayor Lindsay and Commissioners Corbin, Johnson, Thill and Waldner.

Re-elected Mayor Roy J. Lindsay, Jr. took his Oath of Office.

Motion by Commissioner Corbin to adopt the May 2<sup>nd</sup> agenda, second by Commissioner Johnson. Motion carried unanimously.

Executive Director Julie Gross gave an update on the latest efforts of the Lake Area Improvement Corporation. The First Line Funding building is expected to be occupied by September therefore a tenant for the Heartland Technology Center building is being sought. The spec building remains vacant. Sessions of the 'English as a Second Language' program continue. Additional requirements in maintaining the Certified REDI distinction are being weighed against its benefit.

Motion by Commissioner Johnson, second by Commissioner Waldner, to approve the following items on the consent calendar: Minutes - April 25, 2016, Claims for Approval - May 4, 2016, Claims for Ratification - April 20, 2016 and Board Appointments. Motion carried unanimously.

Claims for Approval - May 4, 2016:

AAA Collections March Collections 227.30; Alpha Media/KJAM Advertising 1,632.00; Amert Construction Co Pave Alley 1,137.00; AT & T Mobility Cell Phones 750.55; Automatic Building Controls Annual Monitor Contract 240.00; Baker & Taylor Obsession-Books 81.89; Benson Technical Works Qtrly Verification 1,250.00; Border States Electric Supply LED Light 457.35; Bound to Stay Bound Inc Backhoe-Books 428.53; Campbell Supply Gloves 244.32; Carquest of Madison Parts 32.49; CDW Government Inc AT&T Corded Phone 107.44; Central Business Supply Inc Office Supplies 356.08; Century Business Products Inc Maint Agreement 24.00; CenturyLink Phone Bill 90.40; Christiansen Complete Water Bottled Water 389.50; City of Madison Disposal Plant 37,775.14; City of Sioux Falls Pool-Spa Bacteria 70.80; Civil Design Inc RUS Cell Construction 1,010.00; Classic Corner Diesel 22.11; Clubhouse Hotel & Suites-Pierre Lodging 302.00; Cole's Petroleum Inc Oil-Drum Deposit 1,078.20; Continental Research Cleaners 1,933.35; Craig's Welding Service Drag Frames 700.00; Crescent Electric Supply Co Ballasts 1,530.26; Crossroads Hotel Lodging 165.98; Dakota Fluid Power Inc Hydraulic Pump 780.51; Dakota State University Utilities/Work Orders 2,258.43; Dakota Supply Group Elbow Arrestors 897.90; Demco Inc Labels-Book Tape 263.12; Department of Revenue Water Samples 144.00; DGR Engineering 2016 Elec Conv-Egan Ave 17,552.50; Division of Motor Vehicles Reassign PD Plates 10.00; Downs/Myron Meal-Mileage Reimb 484.60; DPC Industries Chemicals 142.49; F & M Coop Oil Co Fuel 3,984.93; Fastenal Company Op Tools 116.12; Fox/Don Retiree Ins 69.75; Frewaldt/Richard Refund Mbrshp Balance 200.30; Froke/Sara Refund Bday Party 90.00; Full Source White/Red Marking Paint 669.83; Gale-Cengage Learning Time-Books 474.78; Graybar Electric Company Elec Material/Shelter 1,371.09; Greater Madison Area Chamber Bucks 10.00; Hawkins Inc Azone-Chemicals 408.33; Hillyard Floor Care Supply Vacuum/Cleaning Supplies 1,922.74; Home Service Water Condition 50# Salt Pellets 16.64; Infotech Solutions LLC Maintenance 2,785.48; Ingram Company Kitty-Books 593.26; Irby Tool Co/Stuart C Rubber Goods Testing 726.48; Jencks & Jencks PC May Appropriation 3,000.00; Jones Ace Hardware Supplies 330.99; Kapco-Kent Adhesive Products Repair Tape 112.88; Kimball Midwest Shop Supplies 231.61; Krug Products Inc Snow Plow Parts 108.44; Kustom Signals Inc Remotes 178.00; Lake County International Mower Plug-Cleaner 30.79; Lake County Treasurer Fuel 199.20; Larson Electrical Co/J H Wire 497.52; Leader Printing Summer Guides/Publications 1,790.00; Learning Opportunities Aircraft-Books 84.90; Leighton/Duane Retiree Ins 69.75; Lewis Drug Stores Plates 28.17; Library Ideas Freegal Subscription 2,300.00; Lien & Sons Inc/Pete Chemicals 4,566.40; Living Hope Wesleyan Church Elec Drop Off Donation 250.00; Locator & Supplies Inc Litebox Battery 51.64; Lodge at Deadwood/The Lodging 237.00; Loopy's Cookies-Chips-Crackers 75.75; Luke/Mallery Frozen Princess Elsa 150.00; Lyle Signs Inc Hangar Sign Freight 44.28; Mackinac Software LLC Weather Nexus Service 95.00; Madison Arborcare Tree Service Tree Care 185.00; Madison Instant Printing Letterhead 14.94; Matheson Tri-Gas Inc Welding Supplies 66.92; Metering & Technology Solution Meter 679.28; Micromarketing LLC Advocates-Unccds 1,343.68; Midstates Glass & Mirror Remove & Reinstall Mirror 324.00; Minitex Barcode Labels 211.00; Mitchell 1 Prodemand Lib Sub 999.00; Mustang Seeds Inc Grass Seed 77.25; Northwestern Energy Utilities - WWC 1,556.04; OCLC Inc Catalog Subscription 313.76; Office Peeps Inc Supplies 280.89; One Office Solution Toner-Ink Cartridges 138.98; Payment Remittance Center Credit Card Payment 10,779.84; Penguin Random House LLC Abigail-Books 70.00; Pheasantland Industries Safety Clothing 1,413.89; Phyllis Harter

Refund Mbrshp Balance 56.03; Power Promotions MAC T-shirts 535.66; Pro-Build Sound Board 67.54; Prostrollo All-American Cooler Asy-Fu 61.89; Pulford/Chuck Retiree Ins 162.00; Push Pedal Pull Sxf Precor Treadmill 11,501.25; Quality Books Inc Children-Books 597.58; Recorded Books Inc Treachery-CDs 575.04; Redder Well & Electric Inc/T&J Labor Well #10 3,574.99; Resykle Iron 2.35; Riggin/Morris A Fuel Stipend 1,695.63; Riley/Charles Retiree Ins 69.75; Ron's Saw Shop Weed Eater Parts 81.98; Scholastic Library Publishing William-Books 48.75; SD Dept of Public Safety Teletype Service 244.34; SD Electrical Commission Wiring Certificates-2015 225.00; SD Gov Finance Officers Assoc Reg/FO School 150.00; SD Govtl Human Resource Assn HR Reg 100.00; SD Public Assurance Alliance Insurance Renewal 143,462.19; SD State Archives Diazo Microfilm 32.00; SDN Communications Internet 359.84; Sebco Books Star Wars-Book 17.20; Servall Towel & Linen Supply Mat Rental 69.53; Shopko Stores Op Co LLC Filters 1.69; Snoderly/Fred Travel Reimb 234.16; Spiering/Thomas Retiree Ins 69.75; Sport Videos WWE Sports-DVDs 673.00; Sturdevant's Auto Parts 297.44; Sunshine Foods Bakery 45.99; Thompson/Wilma Killion Retiree Ins 102.36; Timmer Supply Op Tools 966.65; Tire Motive Service Center Tires 955.00; Vanderwold/Tiffany Refund Bday Party 20.00; Vantek Communications Inc Handheld Radios 985.00; Vast Broadcast Phone Service 1,808.87; Wesco Distribution Inc 4/0 Primary Okonite 16,158.50; Wollmann/Darwin Retiree Ins 100.00; Xerox Business Services LLC Application Hosting 2,630.11.

Bills for Ratification - April 20, 2016:

Central United Life Insurance Deduction 30.22; City of Madison-Flex One Deduction 1,182.67; Health Pool of SD Insurance 30,392.22; Messerli & Kramer PA Deduction 105.28; Minnesota Child Support Deduction 182.74; Office of Child Support Deduction 220.62; SD Retirement System Retirement 15,878.51; SDSRP Retirement 2,443.00; Weid/Brandon & Jeanna Deduction 200.15.

Board Appointments: Paula Froehlich, Jody Johnson - Madison Public Library Board, Donna Fawbush - Planning Commission/Board of Adjustment, Roy Brown - Madison Municipal Airport Board, Dale Droge - Park & Recreation Board.

Motion by Commissioner Corbin to adopt Resolution No. 2016-8 - Adopt Powers and Duties of Mayor and Commissioners, second by Commissioner Waldner. Motion carried unanimously.

### **RESOLUTION NO. 2016-8**

#### **A RESOLUTION TO ADOPT THE POWERS AND DUTIES OF THE MAYOR AND COMMISSIONERS**

WHEREAS, that pursuant to the provisions of SDCL 9-9-20 to 9-9-24, which govern the powers and duties of a board consisting of five members, the Mayor and the Commissioners shall have the following powers and duties detailed below; and

WHEREAS, these powers and duties must be adopted at the first meeting of the board in the month following the election each year;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

That the Mayor, Roy J. Lindsay, Jr., shall have and exercise all the powers and perform all the duties provided by the laws of this state or the ordinances of the municipality not in conflict therewith. He shall be the chief executive officer of the municipality, shall preside at all meetings of the board and shall have general supervision over all departments and officers. In the absence or inability of a commissioner he shall temporarily take charge of the department of such commissioner. He shall see that all the laws of the municipality are enforced and that the conditions of the grant of any franchise or privilege are faithfully complied with and performed. He shall grant all licenses or permits, except as such are required by ordinance to be granted by the board or by some other department or officer. He shall have under his special charge the supervision of all public buildings of the municipality and the lighting of the streets, alleys and public buildings of the municipality. He shall annually and from time to time give the board information relative to the affairs of the municipality and shall recommend for its consideration such measures as he may deem expedient. City Attorney, Community Development, Board of Health, City Engineer, Lake Area Improvement Corporation, East Dakota Transit, Vermillion Watershed, 911 Board, Community Center Budget & Personnel Committee, Lake County Water Quality Committee, Madison Community Foundation, First District Association and Madison Area Committee on Persons with Disabilities shall be under his charge. He shall also be an ex-officio member of the Water Advisory Committee.

The Public Safety Commissioner, Mike Waldner, shall supervise the enforcement of all police regulations of the municipality and general supervision of the police and fire departments and their officers and employees. He shall have charge of all

apparatus and personal property used by these departments and also the municipal pound. He shall serve as liaison to the Volunteer Fire Department and on the Trail Committee, Community Center Board, 911 Board and Local Emergency Planning Committee.

The Commissioner of Public Works, Kelly Johnson, shall supervise the streets, alleys, public grounds, and improvements thereof, and all public property, except as otherwise specially provided and shall maintain such in a clean and sanitary condition and the enforcement of all contracts, rules and regulations necessary. He shall also have under his charge Solid Waste, Recycling, Library Board, Parks and Park Board.

The Utilities Commissioner, Jeremiah Corbin, shall supervise the construction, maintenance and operation of the waterworks and sewerage departments and the electric department of the municipality. He shall enforce all regulations with respect to that department and its revenue. He shall also have under his charge the Sidewalk Committee and Planning Commission. He shall also be an ex-officio member of the Water Advisory Committee and the Electric Advisory Committee.

The Commissioner of Finance and Revenue, Robert Thill, shall enforce all laws for the assessment and collection of taxes of every kind and collection of all revenues belonging to the municipality from whatever source derived. He shall examine into and keep the board informed on the finances of the municipality and its assets and property. He shall also serve the Airport and Airport Board, Chamber of Commerce and oversee Human Resources policy.

Dated this 2<sup>nd</sup> day of May, 2016.

CITY OF MADISON

/s/Roy J. Lindsay, Jr.

Mayor

ATTEST: /s/Jennifer Eimers  
Finance Officer

Christy VanDeWetering of the Domestic Violence Network of the Lakes Region was present to request certification on an Emergency Solutions Grants Program. Said grant would continue to provide funding for emergency shelter, housing assistance and utilities. Motion by Commissioner Waldner to authorize the Mayor to sign the Local Government Certification for the Emergency Solutions Grants Program for the Domestic Violence Network of the Lakes Region, second by Commissioner Thill. Motion carried unanimously.

Motion by Commissioner Johnson to authorize the Mayor to sign Professional Services Agreement Amendment No. 2 with HR Green, Inc., for PCN X03J Project 2016-1 (Hwy 34/2<sup>nd</sup> Street Reconstruction). Said agreement authorizes an increase of \$5,000.00 due to adjustments in their rate schedule for a total cost of \$149,700.00. Motion seconded by Commissioner Corbin. Motion carried unanimously.

Motion by Commissioner Waldner to authorize the Mayor to sign Right-of-Way Certificate with the SD DOT for Project No. P SRTS(41), PCN 04P0 (Signage in School Areas), second by Commissioner Corbin. Motion carried unanimously.

Motion by Commissioner Waldner to authorize the Mayor to sign the Utilities Certificate with the SD DOT for Project No. P SRTS(41), PCN 04P0 (Signage in School Areas), second by Commissioner Corbin. Motion carried unanimously.

Motion by Commissioner Johnson to authorize the Mayor to sign a Memorandum of Understanding with Lake County. Said memorandum dictates the cost-sharing and financing of imagery from Pictometry International Corporation. Motion seconded by Commissioner Waldner. Motion carried unanimously.

Motion by Commissioner Thill to adjourn, second by Commissioner Johnson. Motion carried unanimously.

The Board of Commissioners adjourned at 5:58pm.

/s/Jennifer Eimers

Finance Officer

Published once at the approximate cost of \$\_.