

***Madison Community Center Governance Board  
Regular Meeting Minutes  
November 12, 2015***

President Floyd Rummel called the Madison Community Center Governing Board meeting to order at 7:30 am on Thursday, October 8, in the Community Center Meeting Room.

**Members Present:** Floyd Rummel, Wilson Kleibacker, Scott Staiger, Chad Comes, Bernie Schuurmans, and Terry Ryan. **Staff Present:** Aaron Walter.

**Approval of Meeting Agenda:** Bernie Schuurmans made a motion to approve the agenda, seconded by Chad Comes. Motion carried.

**Approval of Previous Board Meeting Minutes:** Wilson Kleibacker made a motion to approve the board meeting minutes. Chad Comes seconded the motion. Motion carried.

**Department Reports:** Aaron provided the department reports, including membership and usage data. Corporate renewals for Oct ended at 93%, which is highest on record. Overall renewal also finished at 93% and Oct new memberships was 44. All department reports was discussed.

#### **Old Business**

**Proposals for Third Parties to Lease Space to Sell Health / Dietary Services and Products:** Meeting with Jake Steffen was held. Sanford was emailed a proposed rental fee of \$500 per month for possible lease.

#### **New Business**

**Review October Revenue and Expense Report.** Board reviewed revenue and expenses for October. Membership revenue was main source of revenue for October. .

**Approve Changes to Community Center policy #205 “Membership Packages and Daily Admissions”.** Aaron presented following:

- Changing Adult Couple to Adult + One, Senior Couple to Senior +1, and combining the High School, Middle School, and Elementary memberships into one category labeled Youth Memberships. The middle school fees would be used for the Youth membership fees.
- Adding in Month to Month memberships to policy and removing temporary membership section. Adding in a cancellation fee of \$100 for all annual monthly memberships cancelling for moving. Aaron recommends accepting this proposal. The board is in support of the proposal.

After discussion Terry Ryan motioned to approve the changes to the policy as discussed, Scott Staiger seconded, motion carried.

**Approve Temporary Shelter Agreement with Madison School District:** The board reviewed an agreement with the Madison School District. After discussion Chad Comes made a motion to authorize the director to sign the agreement, seconded by Wilson Kleibacker. Motion carried.

Discuss request from 3<sup>rd</sup> party to rent the entire Community Center: The board reviewed an email request to close the entire Community Center early for 3 days in the summer. They would prefer

day hours for the rental. Concern was discussed about negative effect of closing the facility to membership during normal hours of operation. If rental fee was justifiable the board would consider closing early around 7pm. Fees discussed ranged from \$600 hour to \$2000. Aaron would share discussion with the 3<sup>rd</sup> party and see what availability would be for the group to rent the facility in the evening hours.

Floyd Rummel adjourned the meeting. The next scheduled board meeting is scheduled December 10, 2015.