RESOLUTION NO. 2014-10

A RESOLUTION TO ADOPT THE POWERS AND DUTIES OF THE MAYOR AND COMMISSIONERS

WHEREAS, that pursuant to the provisions of SDCL 9-9-20 to 9-9-24, which govern the powers and duties of a board consisting of five members, the Mayor and the Commissioners shall have the following powers and duties detailed below; and

WHEREAS, these powers and duties must be adopted at the first meeting of the board in the month following the election each year;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

That the Mayor, Roy Lindsay, Jr., shall have and exercise all the powers and perform all the duties provided by the laws of this state or the ordinances of the municipality not in conflict therewith. He shall be the chief executive officer of the municipality, shall preside at all meetings of the board and shall have general supervision over all departments and officers. In the absence or inability of a commissioner he shall temporarily take charge of the department of such commissioner. He shall see that all the laws of the municipality are enforced and that the conditions of the grant of any franchise or privilege are faithfully complied with and performed. He shall grant all licenses or permits, except as such are required by ordinance to be granted by the board or by some other department or officer. He shall have under his special charge the supervision of all public buildings of the municipality and the lighting of the streets, alleys and public buildings of the municipality. He shall annually and from time to time give the board information relative to the affairs of the municipality and shall recommend for its consideration such measures as he may deem expedient. City Attorney, Community Development, Board of Health, City Engineer, Lake Area Improvement Corporation, East Dakota Transit, Vermillion Watershed, 911 Board, Community Center Budget & Personnel Committee, Lake County Water Quality Committee, Madison Community Foundation, First District Association and Madison Area Committee on Persons with Disabilities shall be under his charge. He shall also be an ex-officio member of the Water Advisory Committee.

The Public Safety Commissioner, Mike Waldner, shall supervise the enforcement of all police regulations of the municipality and general supervision of the police and fire departments and their officers and employees. He shall have charge of all apparatus and personal property used by these departments and also the municipal pound. He shall serve as liaison to the Volunteer Fire Department and on the Recreation Trail Committee, Community Center Board, 911 Board and Local Emergency Planning Committee.

The Commissioner of Public Works, Nick Abraham, shall supervise the streets, alleys, public grounds, and improvements thereof, and all public property, except as otherwise specially provided and shall maintain such in a clean and sanitary condition and the enforcement of all contracts, rules and regulations necessary. He shall also have under his charge Solid Waste, Recycling, Airport and Airport Board.

The Utilities Commissioner, Jeremiah Corbin, shall supervise the construction, maintenance and operation of the waterworks and sewerage departments and the electric department of the municipality. He shall enforce all regulations with respect to that department and its revenue. He shall also have under his charge the Sidewalk Committee and Planning Commission. He shall also be an ex-officio member of the Water Advisory Committee and the Electric Advisory Committee.

The Commissioner of Finance and Revenue, Kelly Johnson, shall enforce all laws for the assessment and collection of taxes of every kind and collection of all revenues belonging to the municipality from whatever source derived. He shall examine into and keep the board informed on the finances of the municipality and its assets and property. He shall also serve on the Library Board, Parks, Park Board, Chamber of Commerce and oversee Human Resources policy.

Dated this 5th day of May, 2014.

CITY OF MADISON

Mayor

ATTEST:

Finance Officer

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