



Parks Department
 435 S. Highland | 116 W. Center St.
 Madison, SD 57042
 (605) 256-7515

Rental Agreement City of Madison Owned Picnic Tables

TERMS

1. A Cost of \$10.00 per table/day; rental fee, will be accessed to the person/business requesting such use.
2. An invoice will be processed by the City with all applicable taxes within 30 days of use.
3. Damage or destruction of tables during use or during transportation will be accessed, at replacement cost, to the renter. City personnel will inspect tables after use.
4. At no time will the City provide transportation of tables to be used by any private persons/property, businesses, schools, non-profits, churches, etc.
5. All tables must be returned to original location within 24 hours of re-location, an additional \$10.00 per table/day will be assessed until tables are return to original location.
6. Renter must secure an approved rental agreement prior to transporting tables. A fine of \$100.00 per table/day will be accessed to any person/business moving tables without proper agreement and approval.
7. Renter hereby assumes the risk of the use of the picnic tables and holds the City of Madison harmless from all damages or injuries arising out of the use of the picnic table

Date(s) of Use: _____

Number of Tables: _____

Name of Event: _____

Location of Event: _____

Date/Time of Return of Table(s): _____

The signature below constitutes agreement and acceptance of the terms and charges as stated above.

Printed Name: _____

Signature: _____ **Date:** _____

Company: _____

Billing Address: _____

Authorized By (Parks Department Official): _____

For Office Use Only	
Approval Date:	_____
Fee Amount: \$	_____
Type: Cash CC Ck#:	_____
Initials:	_____