

RESOLUTION NO. 2022-21

A RESOLUTION TO ADOPT THE POWERS AND DUTIES OF THE MAYOR AND COMMISSIONERS

WHEREAS, that pursuant to the provisions of SDCL 9-9-20 to 9-9-24, which govern the powers and duties of a board consisting of five members, the Mayor and the Commissioners shall have the following powers and duties detailed below; and

WHEREAS, these powers and duties must be adopted at the first meeting of the board in the month following the election each year;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

That the mayor, Roy Lindsay, may exercise all the powers and perform all the duties provided by the laws of this state or the ordinances of the municipality not in conflict with the laws of the state. The mayor is the chief executive officer of the municipality, presides at all meetings of the board and has general supervision over all departments and officers. In the absence or inability of a commissioner, the mayor shall temporarily take charge of the department of that commissioner. The mayor shall enforce all the laws of the municipality and require that the conditions of the grant of any franchise or privilege are faithfully complied with and performed. The mayor shall grant all licenses or permits, except as are required by ordinance to be granted by the board or by some other department or officer. The mayor shall supervise each public building of the municipality and each city park except in any municipality that has a park board and the lighting of the streets, alleys and public buildings of the municipality. The mayor shall annually and from time to time give the board information relative to the affairs of the municipality and shall recommend for the board's consideration any measure the mayor deems expedient. City Attorney, Community Development, Board of Health, City Engineer, East Dakota Transit, Vermillion Watershed, 911 Board, Community Center Budget & Personnel Committee, Lake County Water Quality Committee, Madison Community Foundation, First District Association and Madison Area Committee on Persons with Disabilities shall be under his charge. He shall also be an ex-officio member of the Water Advisory Committee and the Community Center Governing Board.

That the public safety commissioner, Kelly Dybdahl, shall supervise the police and fire departments and the departments' officers and employees. The commissioner of public safety is also in charge of animal control within the municipality, including animal impoundments and shelter. He shall serve as liaison to the Volunteer Fire Department, 911 Board and Local Emergency Planning Committee, Chamber of Commerce and the Library Board

That the commissioner of public works, Jeremiah Corbin, shall supervise the streets, alleys, public grounds and municipal improvements and all public property, except as otherwise specially provided. The commissioner shall maintain the property in a clean and sanitary condition and enforce all contracts, rules and regulations necessary. He shall also have under his charge solid waste, recycling, parks and Park & Recreation Board, and serve as an appointed member of the Planning Commission.

That the utilities commissioner, Jerae Wire, shall supervise the construction, maintenance and operation of the waterworks, sewerage and any other utility departments of the municipality. The commissioner of utilities shall enforce all regulations with respect to department and its revenue. He shall also serve on the Lake Area Improvement Corporation and he shall also be an ex-officio member of the Water Advisory Committee and the Electric Advisory Committee.

That the commissioner of finance and revenue, Adam Shaw, shall enforce all laws for the assessment and collection of taxes of every kind and collection of all revenues belonging to the municipality from whatever source derived. The finance and revenue commissioner shall examine into and keep the board informed on the finances of the municipality and its assets and property. He shall also oversee Human Resource Department, Sidewalk Committee, airport and Airport Board and Business Improvement District Committee.

Dated this 2nd day of May, 2022.

CITY OF MADISON

/s/Roy J. Lindsay
Mayor

ATTEST: /s/Sonya Wilt
Finance Officer

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